

# **North Lincoln Fire and Rescue District #1**

## **Recruitment for the position of Fire Marshal**

**\$62,400 - \$75,919 plus qualified incentives**

**Must reside within 90 minutes of the District boundary**

### **The Community:**

NLFR is located in Lincoln County, Oregon on the beautiful central Oregon Coast providing Fire Protection to the City of Lincoln City and the rural communities of Rose Lodge, Otis, Neotsu, and Kernville. We serve a population just over 14,000 permanent residents with a visitor population that can exceed 40,000. Our area has a tourist-based economy that supports over 40 motels and associated business providing food and entertainment. The area serviced has an assessed tax valuation of 2.6 Billion dollars. There are seven miles of beach front businesses and properties. We are also home to the Chinook Winds Casino Resort operated by the Confederated Tribe of Siletz Indians.

### **The District:**

The District is a combination department with 28 FTE's combined with 30 volunteers who responded to 3371 calls for service in 2021. The FY22/23 operating budget is 5.5 million dollars. We are governed by a five-member publicly elected Board of Directors and led by the Fire Chief, the District has a dedicated workforce that serves our community with skill and professionalism. We provide 24-hour structural and wildland fire suppression, advanced emergency medical care, technical rescue, and fire and life safety prevention services. The District boundaries cover 80 square miles and operate 6 stations. Two of those stations are manned 24/7 by an ALS staffed Engine company. There are an additional 200 square miles of forest land, beach, and waterways where we provide first response rescue and EMS services. We are not the EMS transport agency.

### **The following minimum qualifications are required for all applicants:**

- ICC Fire Inspector 1 Certification (or equivalent)
- ICC Fire Plans Examiner Certification (or equivalent)
- ICC Fire Inspector II Certification (within 6 months)
- NFPA Fire Inspector I or equivalent (within 6 months)
- NFPA Fire Inspector II or equivalent (within 1 year)
- OSFM competency Fire & Life Safety Specialist I (within 6 months)
- OSFM competency Fire & Life Safety Specialist II (within 1 year)
- Skill in reading, comprehending, and applying the Oregon Fire Code to inspections and plan reviews
- Be 18 years of age or older at the time of conditional offer of employment
- Have a high school diploma, or equivalent at the time of conditional offer of employment
- Possess a valid Oregon driver's license within 30 days and an acceptable driving record
- Successfully pass a physical commensurate with job duties and a drug screen

- Have no criminal conviction that would prevent certification from the Oregon Department of Public Safety Standards and Training (DPSST). Mandatory convictions for denying or revoking certification of a fire service professional can be found at: <https://www.oregon.gov/dpsst/FC/docs/REV-DenialInfoGuide.pdf>

## **THE RECRUITMENT PROCESS**

### **Application:**

The application screening process will consist of an evaluation of required application materials. Those meeting the requirements will be invited to continue. This is not a scored element of the process.

### **Interview Day:**

Candidates passing the application review will be invited to participate in a panel interview. This is the scored part of the process with 100 points possible. After the scores are compiled, veteran preference points will be added. The Fire Chief and/or selection panel will interview, select, and hire from the final ranked hire list.

### **Upon Hiring:**

- Fire Marshal will adhere to the job description and probationary requirements.
- Expected to remain in good standing with DPSST and conduct themselves in a positive image while representing the fire service.
- During the 12-month probationary process, the Fire Marshal may be discharged for failure to meet any of the above.

**STEP 1:** Apply between May 13<sup>th</sup> and June 10<sup>th</sup>, Applications **must be received** before June 10, 2022, by 5pm.

Submitted in person at the NLFR Administrative Office, 2525 NW Hwy 101 Lincoln City Oregon

Mailed to:  
North Lincoln Fire & Rescue  
PO Box 200  
Lincoln City, OR 97367

Applications may be submitted online to [kbond@nlfr.org](mailto:kbond@nlfr.org)

**STEP 2:** Interview panel tentatively scheduled during the week of June 20<sup>th</sup> with job offer on or before July 1. Start date to be determined

### **Additional Information:**

During the testing and hiring process, emails may be routed to your SPAM and/or JUNK mail. We advise that you check all folders.

**Veteran's Preference Information:**

If you are requesting Veteran's Preference, attach a copy of your DD214 / DD215 and / or Veteran's Administration Letter Stating your disability to your profile, as well as checking the box identifying yourself as a Veteran. You must request Veteran's Preference AND include a copy of your documentation for each recruitment you apply for. Veteran's Preference documentation must be submitted no later than the closing date of this recruitment.

Non-citizen applicants must be authorized to work in the United States at time of application.

No person shall be discriminated against based on race, religion, color, sex, marital status, family status, national origin, age, mental or physical disability, protected veteran status, sexual orientation, gender identity or source of income. Both districts value diversity and encourages everyone who is interested in employment to apply. If you wish to identify yourself as an individual with a disability under the Americans with Disabilities Act of 1990 and will be requesting accommodation, the requests must be made to [kbond@nlfr.org](mailto:kbond@nlfr.org)

North Lincoln Fire and Rescue follows their adopted Civil Service rules.