

BUDGET - ITEM #1

SUBJECT: 2022 – 2023 Budget Calendar

FOR AGENDA OF: January 12, 2022

Following this page is the draft budget calendar for the upcoming budget year 2022 – 2023.

ACTION:

Review
Motion needed to approve



North Lincoln Fire & Rescue District #1
PO Box 200
Lincoln City, OR 97367

North Lincoln Fire & Rescue District #1
BUDGET CALENDAR
2022 – 2023



1. Approve Budget Calendar, Appoint Budget Officer 01/12/2022 (Wednesday)
2. Appoint Budget Committee Member (if needed) @ Board Meeting 02/09/2022 (Wednesday)
3. Prepare Proposed Budget 01/04/2022 – 04/13/2022
4. Publish 1st Notice of Budget Committee Meeting
(no more than 30 days prior to the meeting & no less than 5 days prior)
 8 days – publish on 4/12 (Tu) / to NG 4/7 (Th)
 15 days – publish on 4/5 (Tu) / to NG 3/31 (Th)
 22 days – publish on 3/29 (Tu) / to NG 3/24 (Th)
 29 days – publish on 3/22 (Tu) / to NG 3/17 (Th)
5. Publish 2nd Notice of Budget Committee Meeting
(at least 5 days after 1st notice, no less than 5 days before the meeting)
6. Provide Copy of Budget to Committee Members & Staff 04/15/2022 (Friday)
(Make counter copies for general public)
7. 1st Budget Committee Meeting (one week after the board meeting) 04/20/2022 (Wednesday)
8. 2nd Budget Committee Meeting if needed
(No requirement to publish)
9. Publish 1st Notice of Budget Hearing (LB-1)
(5 to 30 days before hearing)
 8 days – publish on 5/3 (Tu) / to NG 4/28 (Th)
 14 days – publish on 4/26 (Tu) / to NG 4/21 (Th) —this is the day after the meeting/not possible to do
 21 days – publish on 4/19 (Tu) / to NG 4/14 (Th)
 28 days – publish on 4/12 (Tu) / to NG 4/7 (Th)
10. Hold Budget Hearing (Board of Directors) 05/11/2022 (Wednesday)
11. Enact Resolution to: (Board of Directors) 06/08/2022 (Wednesday)
 - Adopt Budget
 - Make Appropriations
 - Impose & Categorize Taxes
12. Submit Tax Certification Documents to Assessors 07/08/2022 (Friday)
(Must be received no later than July 15th Friday)
 SEND CERTIFIED, RETURN RECEIPT

DRAFT

BUDGET – ITEM #2

SUBJECT: 2022 – 2023 Budget Officer

FOR AGENDA OF: January 12, 2022

A Budget Officer needs to be appointed for the upcoming budget year 2022 – 2023.

ACTION:

Review
Motion needed to approve



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