

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

**Board of Directors Meeting – Minutes
August 11, 2021**

***** NOT YET APPROVED *****

<u>Attendance:</u>		
Board Members:	Staff:	Guests:
#1 – Ron Woodard	Fire Chief Rob Dahlman	David Bickerdyke – NLFR
#2 – Tim Beatty	Admin Assistant KrieAnn Kudar	Whitney Cooper – NLFR
#3 – Alan Lee	Office Admin/HR Lois Smith (GoToMeeting)	Dan Sparrow – NLFR
#4 – Jamie Wright		Sam Hockett – NLFR
#5 – Dan Drayton (GoToMeeting)		Kenny Banner – NLFR

Board President Ron Woodard called the Board of Directors to order at 4:00 p.m., stated that the meeting was being recorded, and all present stood to recite the Pledge of Allegiance. No public comments were received by phone, mail, or email.

Approval of Minutes

7/14/2021 Board Minutes

The Board Minutes of 7/14/2021 were presented for approval.

Public Comments: none

Tim Beatty made a motion to approve the Minutes as presented; Jamie Wright seconded the motion. The motion passed. **(See Motion #1)**

Review of Financial Statements and Payment of Bills

Financial Statements

The Board reviewed the monthly financial statements. Chief Dahlman reported that 8.5% of the way into the budget year, expenditures are at 10.3% due to upfront payments for purchases.

Public Comments: none

Alan Lee made a motion to approve the monthly financial statements as presented; Tim Beatty seconded the motion. The motion passed. **(See Motion #2)**

Payment of Bills

The bills were presented for payment.

Public Comments: none

Tim Beatty made a motion to approve payment of the bills as presented; Jamie Wright seconded the motion. The motion passed. **(See Motion #3)**

Old Business

Item #1 – Local Option Levy

Three documents were presented to the Board for review and signatures if approved:

- Notice of Measure Election (SEL 803) – to be approved and signed and submitted to the County.
- Resolution 2021-11 Calling for an Election within North Lincoln Fire & Rescue District #1 to the voters a measure imposing a 5-year local option levy for operations and adopting a ballot title – to be approved and signed.
- Explanatory Statement for Voters' Pamphlet – to be approved and signed with a change made to the 4th paragraph 2nd line to remove wording "does not".

Public Comments: none

Tim Beatty made a motion to approve the SEL 803 as presented, and the Explanatory Statement as amended; Alan Lee seconded the motion. The motion passed. **(See Motion #4)**

Alan Lee made a motion to approve Resolution 2021-11 as presented; Tim Beatty seconded the motion. The motion passed. **(See Motion #5)**

Item #2 – Banking Changes

Two documents were presented to the Board for review and signatures if approved:

- Oregon Coast Bank – letter and Authorized Signer Request Form to remove Danny Curler and add Dan Drayton.
- Local Government Investment Pool (LGIP) – list showing who has access to the accounts.

Public Comments: none

Tim Beatty made a motion to approve the Oregon Coast Bank documents as presented; Jamie Wright seconded the motion. The motion passed. **(See Motion #6)**

Dan Drayton made a motion to approve the LGIP access list as presented; Alan Lee seconded the motion. The motion passed. **(See Motion #7)**

New Business

Item #1 – Surplus Property

The Board was asked to approve declaring as surplus the Water Rescue 2002 Ford (WR-14) / VIN 1FTSW31L32EC58813. The vehicle will be advertised, and sealed bids accepted.

Public Comments: none

Dan Drayton made a motion to approve declaring WR-14 as surplus; Tim Beatty seconded the motion. The motion passed. **(See Motion #8)**

Item #2 – Length of Service Awards Program (LOSAP)

The LOSAP reports for April, May, and June 2021 were presented to the Board for review and approval.

Public Comments: none

Alan Lee made a motion to approve the LOSAP reports as presented; Jamie Wright seconded the motion. The motion passed. **(See Motion #9)**

Alan Lee made a motion to approve Check # 32495 in the amount of \$9,620.00 for the total LOSAP contributions for the quarter; Dan Drayton seconded the motion. The motion passed. **(See Motion #10)**

Committee / Staff Reports

Training - July

- Nine new Volunteers are going through the process.
- 30 hours of Fire and 3 hours of EMS training were completed.

Fire Marshal

- Rusty Truck Brewing will stage an outdoor Labor Day event; the Fire Marshal is working with them concerning fire codes.
- Pro-active hotel/motel inspections are coming soon.
- Fire Prevention activities include ensuring signage/access on NLFR connections.

Safety Committee Meeting Minutes

- No Safety Committee Meeting was held in the month of July as there was no quorum due to high call volume.

Chief's Report

Chief Dahlman went over some of the highlights of his report, which was included in the Board packet:

- The City Council is taking back the hydrant program – NLFR enjoys a good working relationship with the City.
- The City has not yet provided us with ISO mapping, but ISO has not asked for it at this time.
- The NLFR Open House takes place this Saturday from 11 a.m. to 3 p.m.:
 - There will be table displays from CERT, Lincoln County Emergency Management, NLFR (recruitment) and Red Cross.
 - NW Natural will be providing hot dogs.
 - The old parade engine housed at Station 12 will be on display and station tours will be given.
- Covid updates:
 - It looks like booster shots will be encouraged.
 - Mask mandates for indoor spaces goes into effect August 13th.
- Conflagration Response:
 - NLFR sent two Type-6 engines and six personnel (two Volunteer, four Paid) to the Jack Fire; from there they were later deployed to the Bootleg Fire. Reimbursement in the amount of \$41,227 (\$14,484 for vehicles and \$26,743 in personnel costs) has been requested from OSFM.
 - Four personnel were deployed for pre-positioning in Douglas County.
 - Rymer Hoey was deployed with Yamill County as an engine boss on a subsequent fire.
- One Volunteer, Nathan Tuttle, resigned in good standing. He is moving out of state.
- There were eight EMS transports in July. 32 transports are pending collections by PWA.
- Monies received:
 - \$1,792 EF Recovery
 - \$ 440 Ambulance collections
 - \$2,500 Matching Grant from County for disaster supplies
- Building and Equipment Maintenance:
 - Engine 142 is back – damage repair was paid by insurance.
 - Brush 17 had a fuel filter issue while on a conflagration – it was towed to Klamath Falls for repair.

- Underwriters Laboratory ladder testing is done.
- Hose testing still needs to be done on the three vehicles that were out on conflagration during the testing.
- July had the highest call volume ever with a total of 351 alarm responses. Year to date, NLFR has responded to 1955 calls for an average of nine per day.
- Grant applications:
 - FEMA AFG – \$92,470. This is the third time submitting for funds for a direct capture exhaust system for Station 16 – have not heard anything yet.
 - SAFER staffing grant - \$1,178,103 to fund three (3) Firefighter positions – have not heard anything yet. If the levy does not pass, the District cannot accept this grant.
- A request letter with an increase was sent to Chinook Winds Casino Resort for fire protection; no response has yet been received.
- The new portable radios have been received.
- Additional bed frames and lockers for Station 16 are being ordered.
- A monthly report on Cyber Security was generated by GenXsys Solutions and attached to the Chief's Report; he receives almost daily emails regarding threats and hacking from the Federal Government.
- Beach fires were banned last Friday and this Friday, August 13th, a total burn ban will be implemented. NLFR will respond to calls regarding unattended beach fires or non-compliance from attendants who have been counselled by LCPD to extinguish their fires.
- Chief Dahlman attended the City Council meeting Monday night, August 9th, to present a wildfire plan made in conjunction with Oregon Department of Forestry – their representative, Matt Thomas, was unable to attend. This video can be accessed on the City's website.

Miscellaneous Items

- Safety Committee Meeting is scheduled for Monday, August 16, 2021 at 5:30 p.m. at Station 14.
- Board President Woodard mentioned training that is available through SDAO on:
 - Cybersecurity – visit www.sdao.com/cybersecurity-resources for information and to register. The classes are as follows:
 - Implementing Policies for Cybersecurity & Acceptable Use – Tues., Aug. 24th / 10:30 a.m. – noon
 - Data Management and Security – Tues., Oct. 19th / 10:30 a.m. – noon

- General Security Awareness Training – Tues., Sept. 21st / 11 a.m. – 11:50 a.m.
- Risk Management – visit <https://cvent.me/vwBxLo> for information and to register.

For the Good of the Order

A motion will be put on the agenda for the next Board meeting to dedicate Station 13 to Hobie McCallum; the station will retain its designation as Station 13.

The base on the Otis Strong sculpture is currently being put into place at Station 13.

Call for General Public Comments for Non-Agenda Items

None.

Jamie Wright made a motion to adjourn the meeting; Tim Beatty seconded the motion. The motion passed. **(See Motion #11)**

ADJOURNED AT 4:57 p.m.

The minutes were taken, transcribed, and submitted by KrieAnn Kudar, Administrative Assistant

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #1 and Voting Record

Date: 8-11-2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Dan Drayton		Dan Drayton

MOTION: To approve the Minutes of the July 14, 2021 Board meeting as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Drayton	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #2 and Voting Record

Date: 8-11-2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
X	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Dan Drayton		Dan Drayton

MOTION: To approve the monthly financial reports as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Drayton	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #3 and Voting Record

Date: 8-11-2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Dan Drayton		Dan Drayton

MOTION: To approve the payment of the bills as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Drayton	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #4 and Voting Record

Date: 8-11-2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee	X	Alan Lee
	Jamie Wright		Jamie Wright
	Dan Drayton		Dan Drayton

MOTION: To approve the SEL 803 as presented and the Explanatory Statement as amended.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Drayton	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #5 and Voting Record

Date: 8-11-2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
X	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Dan Drayton		Dan Drayton

MOTION: To approve Resolution #2021-11.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Drayton	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #6 and Voting Record

Date: 8-11-2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Dan Drayton		Dan Drayton

MOTION: To approve the Oregon Coast Bank documents as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Drayton	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #7 and Voting Record

Date: 8-11-2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee	X	Alan Lee
	Jamie Wright		Jamie Wright
X	Dan Drayton		Dan Drayton

MOTION: To approve the LGIP access list as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Drayton	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #8 and Voting Record

Date: 8-11-2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
X	Dan Drayton		Dan Drayton

MOTION: To approve declaring as surplus the Water Rescue 2002 Ford (WR-14) / VIN 1FTSW31L32EC58813.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Drayton	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #9 and Voting Record

Date: 8-11-2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
X	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Dan Drayton		Dan Drayton

MOTION: To approve the LOSAP reports for April, May, and June 2021.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Drayton	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #10 and Voting Record

Date: 8-11-2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
X	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Dan Drayton	X	Dan Drayton

MOTION: To approve Check # 32495 in the amount of \$9,620.00 for the total LOSAP contributions for the quarter.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Drayton	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #11 and Voting Record

Date: 8-11-2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
X	Jamie Wright		Jamie Wright
	Dan Drayton		Dan Drayton

MOTION: To approve adjourning the meeting at 4:57 p.m.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Drayton	X			

RESULTS

PASSED	FAILED
X	