

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

**Board of Directors Meeting – Minutes
June 9, 2021**

***** APPROVED *****

		<u>Attendance:</u>	
Board Members:	Staff:		Guests: (GTM – GoToMeeting)
#1 – Ron Woodard	Fire Chief Rob Dahlman		Nancy Oksenholt
#2 – Tim Beatty	Office Administrator/HR Lois Smith		Jeff Mathia – PWA (TGM)
#3 – Alan Lee	Deputy Chief Doug Strange		David Jamieson – Lincoln County CERT (GTM)
#4 – Jamie Wright	Fire Marshal Ed Ulrich		Matthew Brock – News Times (GTM)
#5 – Danny Curler	Maintenance Tech Kenny Banner		Eric Maestas – NLFR (GTM)

Board President Alan Lee called the Board of Directors to order at 4:00 p.m., stated that the meeting was being recorded, and all present stood to recite the Pledge of Allegiance.

Due to current COVID-19 assembly restrictions, three members of the community attended via “Go to Meeting”, attendees recorded their temperatures, and social distancing was observed.

Approval of Minutes

05/12/2021 Board Minutes

The Board Minutes of 05/12/2021 were presented for approval.

Public Comments: none

Ron Woodard made a motion to approve the minutes as presented; Tim Beatty seconded the motion. The motion passed. **(See Motion #1)**

Review of Financial Statements and Payment of Bills

Financial Statements

The Board reviewed the monthly financial statements. Chief Dahlman informed the Board that while the District is 91.6% through the budget year, expenditures are at 62%. Collections are over 100% of the amount predicted due to the funds received from FEMA.

Public Comments: none

Tim Beatty made a motion to approve the monthly financial statements as presented; Danny Curler seconded the motion. The motion passed. **(See Motion #2)**

Payment of Bills

The bills were presented for payment. Ron Woodard commented that Check #32329 dated 5/19/2021 was voided and replaced by Check #32358 on 6/9/2021.

Public Comments: none

Danny Curler made a motion to approve payment of the bills as presented; Jamie Wright seconded the motion. The motion passed. **(See Motion #3)**

Budget - NONE

Old Business

Item #1 – Purchase of two Type-1 Engines

The Board was presented with several documents regarding the purchase of two Type-1 Engines, including the purchase agreement. Chief Dahlman reported that the District is receiving substantial discounts by paying in advance of delivery and that the price expiration of May 28, 2021 was changed to June 11, 2021. The signed purchase agreement will be sent overnight delivery on Thursday, June 10, 2021 to arrive on June 11, 2021.

Public Comments: none

Danny Curler made a motion to approve the purchase agreement; Tim Beatty seconded the motion. The motion passed. **(See Motion #4)**

Item #2 – Morris Excavation Agreement

Chief Dahlman informed the Board that two board members recently met with Larry Morris at the St. Clair Station 16 to look at the area where the sand is being removed and to discuss what Morris Excavation will do after the sand is removed. A letter of agreement was presented to the Board to review and sign.

Public Comments: none

Ron Woodard made a motion to approve the letter of agreement; Jamie Wright seconded the motion. The motion passed. The document was signed and will be sent to Larry Morris. **(See Motion #5)**

New Business

Item #1 – Resolution #2021-10 – Resolution to Adopt the 2021/2022 Budget

Resolution #2021-10 to adopt the budget for the fiscal year 2021/2022 was presented to the Board to review.

Public Comments: none

Danny Curler made a motion to approve the resolution to adopt the budget; Jamie Wright seconded the motion. The motion passed. The resolution was signed. **(See Motion #6)**

Item #2 – Election Results of the May 18, 2021 Election

The Board was presented with a copy of the election results from Lincoln and Tillamook Counties. The results were:

- Measure #21-199 – Local Option Levy (did not pass)
- Board Position #4 – Jamie Wright
- Board Position #5 – Dan Drayton

Public Comments: None

Tim Beatty made a motion to approve the election results; Ron Woodard second the motion. The motion passed. **(See Motion #7)**

Item #3 – Local Option Levy – November 2021 Election

There was discussion about placing the Local Option Levy on the next ballot which will be November 2021. Comments were made about how the information in the voters' pamphlet was confusing and that the information to be put out to the community needs to be clearer to reflect that this is to replace the current levy which will expire. The community needs to know what the Fire District does.

Chief Dahlman discussed current call volume and response time and how it compares with past years. There was discussion regarding what will go away if the levy doesn't pass. Chief Dahlman briefly reviewed an option the City of Lincoln City could take to have the City assume responsibility for emergency services within the city boundaries.

Danny Curler suggested that staff members should belong to community organizations (such as Rotary, Kiwanis, Chamber, etc.) and give presentations to them (at meetings, lunches, etc.) regarding the proposed local option levy.

Public Comments:

Nancy Oksenholt made the following comments:

- More information needs to get out to the community
- The purchase of the two fire trucks was approved last year
- Distribute a newsletter to the community
- Put information on the reader board
- Put an article in the paper regarding the September fire

Chief Dahlman informed the Board that Volunteer Lacy LeDoux has ideas about how to get information out to the community. This will be discussed at the Association Meeting scheduled for Monday, June 14. Chief Dahlman also informed the Board that the SEL805 (Ballot Title) will be revised and presented for approval, along with the resolution at the July 14 board meeting.

Other ideas were to have a workshop and an open house. The Board requested that this topic should be on the agenda under Old Business for the July 14 board meeting.

Danny Curler made a motion to have the local option levy put on the November 2021 ballot for the same dollar amount; Ron Woodard seconded the motion.

(See Motion #8)

Item #4 – Appointment to the Civil Service Commission

Chief Dahlman reported that Jeri Knudson's term on the Commission soon expires. She has agreed to serve another four-year term.

Public Comment: None

Tim Beatty made a motion to approve re-appointing Jeri Knudson to another term; Danny Curler seconded the motion. The motion passed. **(See Motion #9)**

Committee / Staff Reports

Fire Marshal

- The report was included with the board documents for the Board members to read.

Training

- The report was included with the board documents for the Board members to read.

Safety Committee Meeting Minutes of May 17, 2021

- The minutes were included with the documents for the Board members to read.

Chief's Report

Chief Dahlman went over some of the highlights of his report, which was included in the Board documents:

- Update on Covid vaccinations
- Hiring of Riley Schroeder to fill the full-time firefighter position for the upcoming budget year. Applications are being accepted for the temporary position through December to replace Firefighter Lauritzon during his military deployment.
- Volunteer applicants in process
- EMS Report
- Monies received (highway billing monies from EF Recovery and monies received regarding the Echo Mountain Fire)
- Update on building maintenance
- Alarm responses
- Grant applications – The State Homeland Security Grant for radio equipment in the amount of \$20,000 was approved.
- ISO review

Call for General Public Comments for Non-Agenda Items

None.

Chief Dahlman presented Board Member Danny Curler with a plaque honoring his 12 years of service to North Lincoln Fire & Rescue District #1. His term will expire on June 30, 2021. Danny Curler indicated that he would assist the District as his business allows him the time. He will be missed on the Board.

Danny Curler made a motion to adjourn the meeting; Ron Woodard seconded the motion. The motion passed. **(See Motion #10)**

ADJOURNED AT 5:10 p.m.

*The minutes were taken, transcribed, and submitted by
Lois Smith, Office Administrator / Human Resources*

Motion #1 and Voting Record**Date: 06/09/2021**

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION: To approve the minutes of the May 12, 2021 Board meeting as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1**Motion #2 and Voting Record****Date: 06/09/2021**

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION: To approve the monthly financial reports as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #3 and Voting Record

Date: 06/09/2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
X	Danny Curler		Danny Curler

MOTION: To approve the payment of the bills as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler			X	

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #4 and Voting Record

Date: 06/09/2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION: To approve the purchase of two Type-1 Engines and sign the purchase agreement.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #5 and Voting Record

Date: 06/09/2021

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION: To approve the letter of agreement with Morris Excavation.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #6 and Voting Record

Date: 06/09/2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION: To approve Resolution #2021-10 to adopt the 2021/2022 budget as approved by the Budget Committee.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #7 and Voting Record

Date: 06/09/2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION: To approve the May 18, 2021 election results from Lincoln and Tillamook Counties for Local Option Levy Measure 21-199 and two board positions.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #8 and Voting Record

Date: 06/09/2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION: To approve putting the local option levy on the November 2021 ballot.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #9 and Voting Record

Date: 4-14-2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION: To approve the re-appointment of Jeri Knudson to the Civil Service Commission for another four-year term.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #10 and Voting Record

Date: 06/09/2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION: To approve adjourning the meeting at 5:10 p.m.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	