

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Board of Directors Meeting – Minutes May 12, 2021

***** APPROVED *****

<u>Attendance:</u>		
Board Members:	Staff:	Guests: (GTM – GoToMeeting)
#1 – Ron Woodard	Fire Chief Rob Dahlman	Rick DeJager – NLFR (GTM)
#2 – Tim Beatty	Admin Assistant/HR Lois Smith (GoToMeeting)	Rymer Hoey – NLFR (GTM)
#3 – Alan Lee	Admin Assistant KrieAnn Kudar	Nick Wettlaufer – NLFR (GTM)
#4 – Jamie Wright	Deputy Chief Doug Strange	Brian Nordyke – NLFR (GTM)
#5 – Danny Curler	Fire Marshal Ed Ulrich	

Board President Alan Lee called the Board of Directors to order at 4:01 p.m., stated that the meeting was being recorded, and all present stood to recite the Pledge of Allegiance. Due to current COVID-19 assembly restrictions, “GoToMeeting” access was provided, masks were made available and worn, attendees recorded their temperatures, and social distancing was observed. The Board thanked Chief Dahlman and the staff for holding vaccination clinics and remarked on how well-run they were.

Budget Hearing

The Budget Hearing was called to order and public comment was called for. No emails had been received by Chief Dahlman, nor did anyone call in, so the Budget Hearing was then closed at 4:04 p.m.

Approval of Minutes

4/14/2021 Board Minutes

The Board Minutes of 4/14/2021 were presented for approval.

Public Comments: none

Danny Curler made a motion to approve the Minutes as presented; Tim Beatty seconded the motion. The motion passed. **(See Motion #1)**

Budget

4/21/2021 Budget Committee Meeting Minutes

The Minutes of the 4/21/2021 Budget Committee Meeting were presented for approval.

Public Comments: none

Ron Woodard made a motion to approve the Minutes as presented; Jamie Wright seconded the motion. The motion passed. **(See Motion #2)**

Review of Financial Statements and Payment of Bills

Financial Statements

The Board reviewed the monthly financial statements. Chief Dahlman noted that 83% of the way through the fiscal year, expenditures are at 56%. Due to income received from FEMA and conflagration reimbursement, the District has a nice financial position.

Public Comments: none

Tim Beatty made a motion to approve the monthly financial statements as presented; Danny Curler seconded the motion. The motion passed. **(See Motion #3)**

Payment of Bills

The bills were presented for payment. A correction had been made to two employees' paychecks because social security had continued to be deducted after the initial first six months of employment.

Public Comments: none

Danny Curler made a motion to approve payment of the bills as presented; Jamie Wright seconded the motion. The motion passed. **(See Motion #4)**

Old Business

Item #1 – Fire Chief Contract

The Board had agreed to some changes when they discussed the Fire Chief contract at last month's meeting. The changes had been made and the updated copy was presented for their approval.

Public Comments: none

Ron Woodard made a motion to approve the four-year Fire Chief contract as presented; Tim Beatty seconded the motion. The motion passed. **(See Motion #5)**

Item #2 – Recommendation to Purchase Two Type-1 Engines

Deputy Chief Strange presented the Board with comparisons of five different Type-1 Engines. After discussion, the Board decided to purchase two of the Pierce 814 engines for a total of \$958,660.00; the delivery date will be about 18 months out.

Public Comments: none

Ron Woodard made a motion to approve the purchase of two Pierce 814 Type-1 engines for a total of \$958,660.00; Danny Curler seconded the motion. The motion passed. **(See Motion #6)**

Item #3 – Recommendation to Purchase a Polaris UTV

Chief Dahlman presented the Board with the specs of a Polaris UTV. The District has need of two but will work toward an Intergovernmental Agreement with Lincoln City Police Department to be able to use theirs that is currently housed at Station 14. The price of one with a Fire Rescue Combo Kit (includes a stokes basket and will hold three people) is \$35,637.00, and delivery would be 90-120 days out. This UTV would be housed at Station 16.

Public Comments: none

Danny Curler made a motion to approve the purchase of a Polaris Fire & Rescue Ranger to include a Fire Rescue Combo Kit for a total price of \$35,637.00; Tim Beatty seconded the motion. The motion passed. **(See Motion #7)**

New Business

Item #1 – Morris Excavation Agreement

Chief Dahlman presented a Letter of Agreement between the District and Morris Excavation, which is a follow-up to Chief Kerr's letter to Larry Morris in 2018 and has a completion date of May 1, 2023. After discussion, the Board decided that two of the directors would make a site visit with Larry Morris before signing the letter. This item will be moved to Old Business at the June 9th Board Meeting.

Public Comments: none

Item #2 – Purchase of a Zoll Monitor/Defibrillator

Chief Dahlman presented the Board with a quote from Zoll Medical for the purchase of a new monitor/defibrillator which would replace the one on R-15. Five years ago, Zoll sent a letter notifying the District that parts are no longer made for the current monitor; the new monitor would be paid for with Bond funds.

Public Comments: none

Tim Beatty made a motion to approve the purchase of a new Zoll monitor/defibrillator for \$32,267.38; Ron Woodard seconded the motion. **(See Motion #8)**

Committee / Staff Reports

Training - April

- On-line training was on Bloodborne Pathogens and HIPAA Compliance.
- 11 ½ hours of Fire and 1 ½ hours of EMS training were completed.

- Four new Volunteer applicants have made it through the process to scheduling physicals. The District is no longer offering an annual academy, but instead getting Volunteers in and engaged as soon as possible.

Fire Marshal

- The new location of the Otis Café near Station 16 is reopening this week.
- A combo laptop/tablet for fire inspections has been ordered; the fire marshal will be able to email the report to the customer at the end of the inspection.

Safety Committee Meeting Minutes

- The Minutes were included in the packet for the Board members to read. We have received Nestucca Fire's report for a previous accident, but the person injured has not yet done so. There has been one recent accident, which will be discussed at the next meeting on Monday, May 17th.

Chief's Report

Chief Dahlman went over some of the highlights of his report, which was included in the Board packet:

- 7,176 Covid-19 vaccinations have been given as of May 1, 2021, with 500 more scheduled by the end of the week. Vaccinations are winding down and next week may be the last the District holds the clinics.
- One EMS transport was made in April, and two in May so far.
- EF Recovery is working well with the highway billings.
- Captain Banner is still doing dual duty as Captain Schroeder has yet to return to work.
- E-142 is out of service for about a month.
- L-16 is back in district and the annual Underwriters Laboratory testing is being scheduled.
- The Humvee motor replacement is almost complete – once both newly-acquired Water Rescue Humvees are in service, 1430 will be taken out.
- Flooring for the men's bathroom at Station 16 has arrived and will be installed in June – no prepayment is required.
- The Station 15 camera project is complete.
- All the FEMA reimbursement for the Echo Mountain Complex Fire has been received.

- Alarms are up 28% compared to this time last year. At the next Board meeting, 2019's numbers will be provided.
- Grant Applications:
 - OSFM WUI Assistance – grant was approved for BK radios, PPE and equipment, and public outreach partnering with Lincoln County Emergency Management. Original amount asked for was \$64,670, not all of that was awarded.
 - FEMA AFG – \$92,470. This is the third time submitting for funds for a direct capture exhaust system for Station 16 – have not heard anything yet.
 - SAFER staffing grant - \$1,178,103 to fund three (3) Firefighter positions – have not heard anything yet, is several months out.
 - State Homeland Security Grant - \$20,000 for radio equipment (portables) – this will more than likely be awarded and will be used to pay back the radio purchase.
- ISO community outreach letter – maps will be reviewed and then forwarded to the City of Lincoln City for their review and update of the hydrant and water system capacity.
- The District needs to address the issue of responding to Nestucca for water rescue calls, safety issue due to injuries sustained during these calls.
- There has been positive feedback concerning the proposed Levy on the May 18th ballot.
- The fire stations are opening back up to the public with lowered COVID-19 restrictions – groups will need to monitor themselves.

For the Good of the Order

- The Board thanked the staff and the support group for their effort in putting the election flyers together and getting them mailed out.
- Danny Curler commented on how he has enjoyed his 12 years as a member of the Board and reiterated that he would be willing to be on the Budget Committee when a position is available.

Call for General Public Comments for Non-Agenda Items

None.

Ron Woodard made a motion to adjourn the meeting; Danny Curler seconded the motion. The motion passed. **(See Motion #9)**

ADJOURNED AT 5:36 p.m.

The minutes were taken, transcribed, and submitted by KrieAnn Kudar, Administrative Assistant

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
 Motion #1 and Voting Record
 Date: 5-12-2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION: To approve the Minutes of the April 14, 2021 Board meeting as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
 Motion #2 and Voting Record
 Date: 5-12-2021

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION: To approve the Minutes of the April 21, 2021 Budget meeting as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
 Motion #3 and Voting Record
 Date: 5-12-2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION: To approve the monthly financial reports as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
 Motion #4 and Voting Record
 Date: 5-12-2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
X	Danny Curler		Danny Curler

MOTION: To approve the payment of the bills as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
 Motion #5 and Voting Record
 Date: 5-12-2021

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION: To approve the Fire Chief Contract as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
 Motion #6 and Voting Record
 Date: 5-12-2021

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION: To approve the purchase of two Pierce 814 Type-1 engines for a total of \$958,660.00.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #7 and Voting Record

Date: 5-12-2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION: To approve the purchase of a Polaris Fire & Rescue Ranger to include a Fire Rescue Combo Kit for a total price of \$35,637.00.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #8 and Voting Record

Date: 5-12-2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION: To approve the purchase of a Zoll monitor/defibrillator for \$32,267.38

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
 Motion #9 and Voting Record
 Date: 5-12-2021

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION: To approve adjourning the meeting at 5:36 p.m.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	