

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

**Board of Directors Meeting – Minutes
March 10, 2021**

✓ APPROVED

<u>Attendance:</u>		
Board Members:	Staff:	Guests: (GTM – GoToMeeting)
#1 – Ron Woodard	Fire Chief Rob Dahlman	Bryan Daniels – DBF Chief (GTM)
#2 – Tim Beatty	Admin Assistant/HR Lois Smith	Newsguard media (GTM)
#3 – Alan Lee	(GoToMeeting)	Todd King (GTM)
#4 – Jamie Wright	Admin Assistant KrieAnn Kudar	Dan Sparrow – NLFR
#5 – Danny Curler	Deputy Chief Doug Strange	Kenny Banner – NLFR
(GoToMeeting)	Fire Marshal Ed Ulrich	Dispatch (crew) – NLFR

Board President Alan Lee called the Board of Directors to order at 4:01 p.m., stated that the meeting was being recorded, and all present stood to recite the Pledge of Allegiance. Due to current COVID-19 assembly restrictions, one of the five Board members and one staff member attended the meeting via "GoToMeeting". Masks were made available and worn, attendees recorded their temperatures, and social distancing was observed.

Chief Dahlman related that the District had received numerous thank you messages regarding the vaccination clinics; no other public comments were received.

Approval of Minutes

2/10/2021 Board Minutes

The Board Minutes of 2/10/2021 were presented for approval.

Public Comments: none

Ron Woodard made a motion to approve the Minutes as presented; Tim Beatty seconded the motion. The motion passed. **(See Motion #1)**

Review of Financial Statements and Payment of Bills

Financial Statements

The Board reviewed the monthly financial statements. Chief Dahlman noted that 66% of the way through the fiscal year, expenditures are at 54%.

Public Comments: none

Tim Beatty made a motion to approve the monthly financial statements as presented; Jamie Wright seconded the motion. The motion passed. **(See Motion #2)**

Payment of Bills

The bills were presented for payment. It was noted that check #32017 made payable to George Morlan Plumbing had been voided. That check from December 2020 was never received by the payee, so it was voided and a new check (#32152) was issued. Danny Curler declared a conflict with check #32168 as it was for his business.

Public Comments: none

Tim Beatty made a motion to approve payment of the bills as presented; Jamie Wright seconded the motion. The motion passed. **(See Motion #3)**

Budget

None.

Old Business

Item #1 – Depoe Bay Fire / North Lincoln Fire Consolidation & 190 Agreement

As reported by Chief Dahlman, Alan Lee, and Ron Woodard, the Oversight Committee met on March 4th to decide whether to move forward with consolidation efforts and if the 190 Agreement should remain in effect. The Depoe Bay Fire Board voted to suspend the 190 Agreement and will send NLFR a document of dissolution; they do not want to move forward with consolidation.

Public Comments: none

Ron Woodard made a motion to dissolve the 190 Agreement and to terminate efforts to pursue consolidation with Depoe Bay Fire; Danny Curler seconded the motion. The motion passed. **(See Motion #4)** A document of dissolution will be sent to Depoe Bay Fire.

Item #2 – Joint Meeting – NLFR and Lincoln City Council

Chief Dahlman presented an email from Jamie Young with the City of Lincoln City, with the agenda for a joint meeting on April 5th at 6 pm:

- Urban Renewal District
- Tsunami Siren warning system

- Planning and Community Development and the relationship with the District (Fire Code Issues)
- Items the City charges the District for (information and documentation, Dispatch services)
- What the District does for the City and the value of those things
- What the City does for the District and the value of those things
- Echo Mountain Complex Fire

Fire Marshal Ulrich would like to add the following five topics and will submit them to Jamie Young for consideration:

- Oregon Fire Code
- Abatement of Weed & Brush Fire Hazards
- Dangerous Buildings
- Certificates of Occupancy
- Hydrants

The City will set up the Zoom meeting and take care of all the notifications. The Board concurred the date and time will work for them.

Public Comments: none

Item #3 – Awards Banquet

The Volunteer Association agreed to cancel the Awards Banquet due to continued Covid-19 concerns. Awards will still be presented to those who won them, and people who qualify for Years of Service pins will receive them.

Public Comments: none

Item #4 – May 2021 Election

- Ballot information was given to the County for their approval and has been accepted.
- Jamie Wright will run for re-election to Board Position # 4.
- Danny Curler will not be running for re-election to Board Position #5. He stated that he has enjoyed his time on the Board of Directors, and he appreciates all that Chief

Dahlman has done as the Fire Chief. The Board and Chief Dahlman thanked Danny Curler for his service to the District.

New Business

Item #1 – Resolution #2021-07 to Appropriate \$3,000.00 for After-Action Report Cost-Sharing from City of Lincoln City & Lincoln County Sheriff's Office

Chief Dahlman asked the Board to review and approve Resolution #2021-07 to appropriate funds received from the City of Lincoln City in the amount of \$1,000.00 and from Lincoln County Sheriff's Office in the amount of \$2,000.00, as their shares of the Echo Mountain Complex Fire After-Action Report to be put into Account #6140 (Professional Services).

Public Comments: none

Ron Woodard made a motion to approve Resolution #2021-07 to appropriate funds received from the City of Lincoln City in the amount of \$1,000.00 and from Lincoln County Sheriff's Office in the amount of \$2,000.00, to Account #6140 (Professional Services) as presented; Tim Beatty seconded the motion. The motion passed and Resolution #2021-07 was signed. **(See Motion #5)**

Item #2 – Resolution #2021-08 to Appropriate \$621,762.00 from Covid-19 Grant Proceeds

Chief Dahlman asked the Board to review and approve Resolution #2021-08 to appropriate funds received from Covid-19 Grant Proceeds in the amount of \$621,762.00 as specified below:

\$559,600	Account # 5000 (Personal Services)
\$ 37,400	Account # 6840 (Medical Supplies)
\$ 18,537	Account # 6800 (Equipment Operation/Maintenance)
\$ 6,225	Account # 6600 (Buildings, Utilities & Maintenance)

A separate account was set up to track Covid-19-related expenditures and reimbursements.

Public Comments: none

Tim Beatty made a motion to approve Resolution #2021-08 to appropriate funds received from Covid-19 Grant proceeds in the amount of \$621,762.00 to the accounts as specified above; Ron Woodard seconded the motion. The motion passed and Resolution #2021-08 was signed. **(See Motion #6)**

Committee / Staff Reports

Fire Marshal

- FEMA temporary housing – 16 homes moved into place on the south portion of the Chinook Winds Logan Road RV lot; each equipped with NFPA 13D Residential Fire Sprinkler Systems. They are expected to be in place up to 18 months.

Training

- The District has a ventilation prop on loan from DPSST, which will be used for training at the Volunteer Association Meeting March 15th.
- A trainer will be coming in from Florida for the Bronto – 10 people will make up the class.

Safety Committee Meeting Minutes

- The next meeting (March 15th) will be moved from Station 14 to Station 16 as the Volunteer Meeting will be held at Station 16 that evening.

Chief's Report

Chief Dahlman went over some of the highlights of his report, which was included in the Board packet:

- 2,216 Covid-19 vaccinations have been given as of today. 250 more are scheduled for March 11th and 130 for March 12th.
- The consensus on the radios is that Kenwood works better; they have not yet submitted a final quote, but they are less expensive than Motorola. A few of the best old ones will be retained for traffic control.
- Four transports were made in February and another one yesterday.
- The District received \$3,924 from Depoe Bay Fire for the use of an engine during the Mosier Creek Conflagration.
- Landscaping at the stations is underway. The men's bathroom floor at Station 16 will be replaced. Vehicle maintenance is up-to-date, and Firefighter Brenneman is back on shift.
- The State of Oregon reimbursement submittal for the Echo Mountain Complex Fire was revised to \$209,708 to include fuel. FEMA reimbursement of additional costs of \$21,146, if approved, will be paid at 75%.
- February 2021 alarms were up over 20% from February 2020. Overall, 2021 alarm total is higher by 75 calls for the year, an 18% increase.

- One of the new Water Rescue Humvees has a bad motor. Federal surplus is looking for a matching motor, but a new one may have to be purchased at a cost of \$12,000.
- Hose reels have been installed on Engines 13 and 16.
- Deputy Chief Strange is moving forward with submitting specs to purchase two Type-1 engines; the evaluation process should be completed by May 1st and a recommendation ready for the Board at the May meeting.
- Firefighter Lauritzon has been deployed for 9-12 months and Riley Schroeder has been hired as a temporary employee.
- Nick Wettlaufer has been hired as a Firefighter Paramedic to replace Zach Parker. He and Riley will have a week-long orientation and mini-academy beginning March 15th.
- An application for an AFG grant to purchase a \$92,000 exhaust system for Station 16 has been submitted for the third time, and a SAFER grant to fund three firefighter positions has also been submitted. If awarded, the funds from the SAFER grant will not be available for eight-to nine months, so the costs would be supplemented from the levy, if it passes.
- The new numbering system for stations and vehicles is in place and is working well.

For the Good of the Order

- A memorial service will be held for Hobie and Janie McCallum at Station 13 once meeting restrictions are lifted. Suggestions have been made to either rename the station after him or to dedicate the station to him.
- Chief Dahlman has been evaluated by three of the Board members at this time and his contract/evaluation will be put on the agenda for the April Board Meeting.
- Danny Curler would like to volunteer to serve on the Budget Committee when a position becomes available, and he is no longer a member of the Board.

Call for General Public Comments for Non-Agenda Items

None.

Danny Curler made a motion to adjourn the meeting; Ron Woodard seconded the motion. The motion passed. **(See Motion #7)**

ADJOURNED AT 4:59 p.m.

*The minutes were taken, transcribed, and submitted by
KrieAnn Kudar, Administrative Assistant*

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #1 and Voting Record

Date: 3-10-2021

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION: To approve the Minutes of the February 10, 2021 Board meeting as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler				Not present for this item

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #2 and Voting Record

Date: 3-10-2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION: To approve the monthly financial reports as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler				Not present for this item

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #3 and Voting Record

Date: 3-10-2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION: To approve the payment of the bills as presented. Check #32017 to George Morlan Plumbing had been voided. Danny Curler declared a conflict with check #32168 as it was for his business.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler			X	

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #4 and Voting Record

Date: 3-10-2021

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION: To approve dissolution of the 190 Agreement and to terminate efforts to pursue consolidation with Depoe Bay Fire.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #5 and Voting Record

Date: 3-10-2021

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION: To approve Resolution #2021-07 to appropriate funds received from the City of Lincoln City in the amount of \$1,000.00 and from Lincoln County Sheriff's Office in the amount of \$2,000.00, to Account #6140 (Professional Services) as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #6 and Voting Record

Date: 3-10-2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION: To approve Resolution #2021-08 to appropriate funds received from Covid-19 Grant proceeds in the amount of \$621,762.00 to the accounts specified below as presented:

- \$559,600 Account # 5000 (Personal Services)
- \$ 37,400 Account # 6840 (Medical Supplies)
- \$ 18,537 Account # 6800 (Equipment Operation/Maintenance)
- \$ 6,225 Account # 6600 (Buildings, Utilities & Maintenance)

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #7 and Voting Record

Date: 3-10-2021

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION: To approve adjourning the meeting at 4.59 p.m.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	