

# NORTH LINCOLN FIRE & RESCUE DISTRICT #1

## Board of Directors Meeting – Minutes December 9, 2020

**\*\*\* NOT YET APPROVED \*\*\***

<u>Attendance:</u>		
<b>Board Members:</b>	<b>Staff:</b>	<b>Guests:</b>
#1 – Ron Woodard (GoToMeeting)	Fire Chief Rob Dahlman	Bryan Daniels – DBF Chief (GoToMeeting)
#2 – Tim Beatty	Admin Assistant/HR Lois Smith (GoToMeeting)	
#3 – Alan Lee	Admin Assistant KrieAnn Kudar	
#4 – Jamie Wright	Deputy Chief Doug Strange	
#5 – Danny Curler (GoToMeeting)	Fire Marshal Ed Ulrich (GoToMeeting)	

Board President Alan Lee called the Board of Directors to order at 4:00 p.m., stated that the meeting was being recorded, and all present stood to recite the Pledge of Allegiance. Due to current COVID-19 assembly restrictions, two of the five Board members and two staff members attended the meeting via “GoToMeeting”. Masks were made available and worn, attendees recorded their temperatures, and social distancing was observed.

No public comments via phone, mail or email were received for this meeting.

### **Approval of Minutes**

#### **11/12/2020 Board Minutes**

The Board Minutes of 11/12/2020 were presented for approval.

*Public Comments: none*

Tim Beatty made a motion to approve the Minutes as presented; Danny Curler seconded the motion. The motion passed. **(See Motion #1)**

### **Review of Financial Statements and Payment of Bills**

#### **Financial Statements**

The Board reviewed the monthly financial statements:

- Ron Woodard reported that check #30945 had been voided, the details of which were recorded in the October 14, 2020 Board Minutes.

- Chief Dahlman commented on the fact that there had been some concern over a possible reduction of revenue from property tax following the recent wildfires, but with 88% of funds coming in, more had been received than last year at this time.
- On November 4, 2020, Bank of the West reimbursed the District \$322.98, the amount of the check made payable to Josh Guerra that had been deposited twice.

*Public Comments: none*

Tim Beatty made a motion to approve the monthly financial statements as presented; Jamie Wright seconded the motion. The motion passed. **(See Motion #2)**

### **Payment of Bills**

The bills were presented for payment. It was noted that the Board members who had not yet gone to the Oregon Coast Bank to sign paperwork need to do so.

*Public Comments: none*

Danny Curler made a motion to approve payment of the bills as presented; Jamie Wright seconded the motion. The motion passed. **(See Motion #3)**

## **Budget**

*None.*

## **Old Business**

### **Item #1 – 2019 / 2020 Audit**

The completed 2019 / 2020 Audit was presented to the Board for review and discussion along with the Plan of Action, to include Chief Dahlman signing the letter to accompany the Audit.

*Public Comments: none*

Danny Curler made a motion to approve the 2019 / 2020 Audit and the Plan of Action, to include Chief Dahlman signing the letter to accompany the Audit; Tim Beatty seconded the motion. The motion passed. **(See Motion #4)**

### **Item #2 – Resolution #2020-09(1) – To Appropriate Echo Mountain Complex Fire Donations to the Volunteer Association**

An incorrect account number was used in Resolution #2020-09, which was approved at the October 14, 2020 Board meeting; Resolution #2020-09(1) reflects the correct account number.

*Public Comments: none*

Tim Beatty made a motion to approve Resolution #2020-09(1); Jamie Wright seconded the motion. The motion passed. **(See Motion #5)**

### **Item #3 – May 2021 Election / Local Option Levy**

The Board discussed the possibility of putting a local option levy on the ballot of the May 2021 election to hire more career firefighters, to staff the St. Clair Station 24/7. The decision was made to ask the voters for enough money to hire seven additional firefighters for coverage for the south area of the District. This would increase the District's current levy amount of \$.84 cents per \$1,000 to \$1.22 per \$1,000, which is about average compared to neighboring fire districts. The District remains sensitive to the value of the Volunteers, but the numbers of Volunteers able to staff St. Clair continue to decline.

*Public Comments: none*

Danny Curler made a motion to approve putting the local option levy to hire seven more firefighters on the May 2021 ballot; Tim Beatty seconded the motion. The motion passed **(See Motion # 6)** and the District will move forward with preparing for the election.

## **New Business**

### **Item #1 – Resolution #2020-10 to Appropriate Echo Mountain Complex Fire Donations to the Volunteer Association**

Chief Dahlman asked the Board to review and approve Resolution #2020-10 to Appropriate Echo Mountain Complex Fire Donations by private citizens in the total amount of \$4,669.35, to be put into Account #6265 (Volunteer Support). Chief Dahlman commented that the Volunteer Association has been spending their funds on equipment for the District.

*Public Comments: none*

Tim Beatty made a motion to approve Resolution #2020-10 to Appropriate Echo Mountain Complex Fire Donations to Volunteer Association Support as presented; Danny Curler seconded the motion. The motion passed and Resolution #2020-10 was signed. **(See Motion #7)**

### **Item #2 – Appendix to Depoe Bay Shared Services Agreement**

The Board reviewed the Appendix to the Depoe Bay Shared Services Agreement. No action is required of the Board at this time.

*Public Comments: none*

### **Item #3 – Intergovernmental Agreement with Lincoln County Sheriff's Office**

The Board reviewed an intergovernmental agreement with the Lincoln County Sheriff's Office which would allow them the use of one of the offices at the St. Clair Fire Station. Changes will be made to 4) Maintenance regarding LCSO's responsibility for helping to keep the common areas they use (kitchen and restrooms) in reasonable condition. The amended Agreement will be presented to the Board at the January 2021 Board meeting for review and possible signature. The spelling will also be corrected on 9) above the signature line for Sheriff Landers.

*Public Comments: none*

Ron Woodard made a motion to approve the amended Intergovernmental Agreement with the Lincoln County Sheriff's Office; Tim Beatty seconded the motion. The motion passed. **(See Motion #8)**

### **Committee / Staff Reports**

*Note: Effective at the 3-13-2019 board meeting, staff will not go over or read their board reports at the meeting. The board members will have already reviewed the submitted reports prior to the meeting; any questions they may have about something in a report will be asked at the board meeting. No report was submitted by the Firefighters' Union for the meeting.*

#### Fire Marshal – Ed Ulrich

- The Online Fire Permit program continues to be tested by District members.

#### 11-16-20 Safety Committee Meeting Minutes

- Hose on Engine 1501 was damaged due to using it to get the vehicle unstuck.
- Greg Keyte will correct the Minutes at the next meeting to show L. Nordyke as the Vice-Chairman; Greg is the Chairman of the Committee.

#### Training – Deputy Chief Doug Strange

- Deputy Chief Strange's report was included in the Board packet.

### **Chief's Report**

Chief Dahlman went over some of the highlights of his report, which was included in the Board packet:

- Radio System Upgrade – the radios have been installed and the antennas are up and running. The District will receive demo radios from both Kenwood and Motorola to try out.
- EMS Report – one transport in November.

- Current Grant Requests:
  - The District received the SDIS \$2,500 grant for a camera system at the DeLake Fire Station.
- Building Maintenance:
  - Repairs are being made to the roof at Station 1500 – the other two vents are proactively being replaced.
  - The trees at Station 1600 bordering the fence around the new Otis Café location were removed today. Wally Brown made some landscaping suggestions.
  - The retaining wall at Station 1200 has been repaired and the District will be reimbursed by Farmers Insurance.
  - There was damage to the Highland tower site cable; damage was assessed at \$6,000.
- November alarms are down 10% from November of last year.
- Vehicle Upgrades – one of the Humvees was taken to Salem two days ago for LineX coating.
- Personnel Hiring – 18 applicants are going through the firefighter assessment scheduled for December 10th; the District will be hiring one firefighter at this time.
- Echo Mountain Complex Fire:
  - Submitted request for reimbursement of \$197,728 is under review with the State of Oregon. The District has started a claim process with FEMA for other expenses, which will be paid at 75%.
  - The initial After-Action Review meetings and interviews have taken place.
  - The District has received many requests for Fire Reports and has been able to direct the requestors to the State for assistance with their insurance.
  - Pacific Power attorneys have submitted a request for all documentation pertaining to the fire – upfront initial cost to them is estimated at \$11,000. All records will be reviewed by the District’s attorneys prior to being released.

### Miscellaneous

- NLFR vehicle and property insurance rates for next year will go up 7% instead of the anticipated 12% - total cost will be \$66,000.
- Corona Virus Relief Funds must correlate the Covid pandemic to specifically augment a system in place:
  - Another new cardiac monitor (hands-free patient care) for \$32,000
  - A stretcher/automatic loader for 1537 (less patient contact) for \$41,000
  - Tablets for Board members due to assembly restrictions

**For the Good of the Order**

- Adjust tablet angles to enable other attendees to see more than just each other's faces. If no picture, the person is to state their name.
- The Army Corp of Engineers are preparing sites for 30 temporary FEMA trailers in The Villages area for the wildfire victims to live in for up to 18 months.

### Call for General Public Comments for Non-Agenda Items

None

Ron Woodard made a motion to adjourn the meeting; Tim Beatty seconded the motion. The motion passed. **(See Motion #9)**

ADJOURNED AT 5:29 p.m.

*The minutes were taken, transcribed, and submitted by  
KrieAnn Kudar, Administrative Assistant*

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #1 and Voting Record

Date: 12-9-2020

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION: To approve the Minutes of the November 12, 2020 Board meeting as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #2 and Voting Record

Date: 12-9-2020

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION: To approve the monthly financial reports as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #3 and Voting Record

Date: 12-9-2020

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
X	Danny Curler		Danny Curler

MOTION: To approve the payment of the bills as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #4 and Voting Record

Date: 12-9-2020

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION: To approve the 2019 / 2020 Audit and Plan of Action, to include Chief Dahlman signing the accompanying letter.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	



NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #5 and Voting Record

Date: 12-9-2020

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION: To approve Resolution #2020-09(1) to Appropriate Echo Mountain Complex Fire Donations to Volunteer Support to correct the account number in Resolution #2020-09.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #6 and Voting Record

Date: 12-9-2020

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION: To approve putting the local option levy to hire seven more firefighters on the May 2021 Ballot.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #7 and Voting Record

Date: 12-9-2020

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION: To approve Resolution #2020-10 to Appropriate Echo Mountain Complex Fire Donations in the amount of \$4,669.35 to Volunteer Support.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #8 and Voting Record

Date: 12-9-2020

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION: To approve the IGA with Lincoln County Sheriff's Office as amended.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #9 and Voting Record

Date: 12-9-2020

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION: To approve adjourning the meeting at 5:29 p.m.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	