

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

**Board of Directors Meeting - Minutes
June 10, 2020**

***** APPROVED *****

<u>Attendance:</u>		
Board Members:	Staff:	Guests:
#1 – Ron Woodard	Fire Chief Rob Dahlman	Nancy Oksenholt – NLFR Budget Committee
#2 – Tim Beatty	Admin Assistant KrieAnn Kudar	Bryan Daniels – DBF Fire Chief
#3 – Alan Lee	Fire Marshal Ed Ulrich	Rick DeJager – NLFR
#4 – Jamie Wright	Office Administrator Lois Smith	
#5 – Danny Curler (GoToMeeting)	Deputy Chief Doug Strange	

Board President Alan Lee called the regular Board meeting to order at 4:01 p.m., stated that the meeting was being recorded, and all present stood to recite the Pledge of Allegiance. Due to COVID-19 concerns, one of the five Board members attended the meeting via “Go-To-Meeting”. Masks were made available, attendees recorded their temperatures, and social distancing was observed.

No public comments via phone, mail or email were received for this meeting.

Approval of Minutes

05/13/2020 Board Minutes

The Board Minutes of 05/13/2020 were presented for approval.

Public Comments: none

Ron Woodard made a motion to approve the Minutes as presented; Tim Beatty seconded the motion. The motion passed. **(See Motion #1)**

Review of Financial Statements and Payment of Bills

Financial Statements

The Board reviewed the monthly financial statements.

Public Comments: none

Tim Beatty made a motion to approve the monthly financial statements as presented; Danny Curler seconded the motion. The motion passed. **(See Motion #2)**

Payment of Bills

The bills were presented for payment. Ron Woodard noted that two checks had been voided, which had not been shown previously:

- Check # 30679 \$126.00 Rob Dahlman – cancelled training
- Check # 30842 \$991.38 Pauline Morrison – cancelled training

Public Comments: none

Tim Beatty made a motion to approve payment of the bills as presented; Jamie Wright seconded the motion. The motion passed. **(See Motion #3)**

Chief Dahlman asked the Board if they had any questions on the Accounts Reporting year-to-date; he told them that the District was ahead by 113% of what was anticipated to be received (\$670,000 more). Chief Dahlman had been informed that reimbursement for the 2019 conflagration deployment should be received by the end of this fiscal year, a sum of \$36,797.

Added after the financials had been run, Check # 30920 for \$1,550 made payable to Loren Nordyke for reimbursement for LineX coating of one of the Water Rescue Humvees was presented to the Board for approval and signatures. Loren had tried to use a District credit card, but they were all maxed out from purchasing dinner gift certificates upon the cancellation of the Awards Banquet due to COVID-19 restrictions.

Public Comments: none

Danny Curler made a motion to approve payment of the bill as presented; Ron Woodard seconded the motion. The motion passed. **(See Motion #4)**

Budget

Item #1 – Resolution to Adopt the 2020-2021 Budget

Resolution #2020-02 was presented to the Board to adopt the budget in the total amount of \$9,056,579, make appropriations, impose the tax, and categorize the tax.

Danny Curler asked if Urban Renewal would influence the new budget and Chief Dahlman explained that this budget year would not be affected, but moving forward, about 10% of our budget would be affected by it.

Public Comments: none

Tim Beatty made a motion to adopt the 2020-2021 Budget; Ron Woodard seconded the motion. The motion passed and Resolution #2020-02 was signed. **(See Motion #5)**

Old Business

None.

New Business

Item #1 – Resolution to Transfer Funds and Close Account

Resolution #2020-01 to close the seismic rehabilitation fund and transfer the remaining \$2,241.19 to the general fund was presented to the Board for review and approval.

Public Comments: none

Tim Beatty made a motion to approve the closure of the seismic rehabilitation fund and the transfer of the funds to the general fund; Danny Curler seconded the motion. The motion passed and Resolution # 2020-01 was signed. **(See Motion #6)**

Item #2 – Civil Service Commission Appointment

The appointment of Bob Gibson to serve another four-year term with the NLFR Civil Service Commission was presented to the Board for review and approval. Mr. Gibson's current term expires on 7/10/2020 and the new term will run through 7/10/2024.

Public Comments: none

Jamie Wright made a motion to approve the appointment of Bob Gibson for another four-year term with the NLFR Civil Service Commission; Tim Beatty seconded the motion. The motion passed. **(See Motion #7)**

Committee / Staff Reports

Note: Effective at the 3-13-2019 board meeting, staff will not go over or read their board reports at the meeting. The board members will have already reviewed the submitted reports prior to the meeting; any questions they may have about something in a report will be asked at the board meeting. No report was submitted by the Firefighters' Union for the meeting.

Fire Marshal

FM Ulrich spoke on the OSFM's Bigfoot Fire Safety campaign and how the District is incorporating that into giving away free plastic buckets with Bigfoot decals. The Support Services members will be distributing these on the beaches to promote safe extinguishment of beach fires. The buckets will be distributed over the 4th of July weekend and other times in the afternoons and evenings. Nancy Oksenholt suggested leaving some at the beach access points with signage; they can also be left at the Visitors Center.

Training

Chief Dahlman announced that in-person training has resumed on Monday nights, as well as the Association Meetings, recently held at Station 1400 on Monday night, June 8th. It was attended by exactly 25 people, 18 of whom were volunteers. COVID-19 precautions were taken with attendees wearing masks and recording temperatures.

The Safety Committee meetings are being held again after an absence of a couple of months – the next meeting will take place on Monday, June 15th. Volunteer Greg Keyte was appointed the chairman of the Committee and Capt. Loren Nordyke the vice-chairman. Deputy Chief Strange is the District's Safety Officer.

Chief's Report

Chief Dahlman went over some of the highlights of his report:

- The remodel at Station 1400 – RK Construction will be finishing the sidewalk ramps and the dryer ducts are in place. The District will be receiving a Letter of Substantial Completion.
- Training Tower Repairs – Chief Dahlman previously emailed pictures to the Board members showing the extent of the damage. The vent prop was to be removed due to water leaking into the building, but it turned out that the structure needs substantial repair. It appears that water has been leaking in and rotting the materials since the tower was built; repair is now estimated at \$10,000.
- Radio System –Dispatch is moving into the new police headquarters on June 16th. The District has not yet received a cost for the new base station radio and antenna replacement for the building, has put in for a \$100,000 grant.
- Urban Renewal – Chief Dahlman prepared a letter for the Board to review and sign at the meeting. It requests tying parts of the URD projects to performance to hold them accountable. The City is providing a 15% “under levy” back to all the taxing entities but lengthening the term of the URD. The letter was signed by Board President Lee.
(Nancy Oksenholt suggested putting the letter on Facebook and in newspaper editorials to let the citizens know what is going on.)
- Vehicle Purchases:
 - The first of the two Water Rescue Humvees is currently in Tillamook having electrical work done. LineX coating is being applied before the rack systems are mounted in them.
 - Board director Tim Beatty, Chief Dahlman, and Deputy Chief Strange traveled to Aumsville FD to look at a Timberwolf WUI Engine. A short spec list was sent to three vendors for pricing; the District is looking for the right equipment with a good warranty, not low bid. The right apparatus would take a year to build from the ground up, perhaps 6 months if already in progress.

- Monies Received - \$7,500 from Power Ford for the sale of the surplus Transit.
- Surplus Property:
 - Engine 5 was sent to State Surplus as there was no interest from smaller departments.
 - West Valley/Sheridan Fire is interested in purchasing the Bunk Trailer for \$15,000, but they need to get approval from their Board.
- Current Grant Requests – Chief Dahlman has not received anything back at this time.
- Alarms – call volume has increased as COVID-19 restrictions are lifted. On Thursday, May 23rd, the District responded to 21 calls.
- Wildland – 14 people have signed up to go on conflagrations (ten career staff, four volunteers).
- COVID-19 – Chief Dahlman has applied for federal reimbursement through the State; currently the District has spent a little over \$800 in materials (time is not reimbursable unless someone is specifically hired for the disaster).
- The Volunteer Association is buying an Autopulse for the District.
- Due to the City of Newport’s budget shortfalls resulting in furloughs, Chief Dahlman is standing in for Newport Fire Chief Murphy every other Friday with the County Fire Defense Board.
- The camera system at Station 1600 is done and in place.
- Two \$500 cash donations were dropped off (one at Station 1400 and one at Station 1600) by an anonymous donor; these were given to the Volunteer Association.
- The 4th of July BBQ will be held at Station 1500 this year. Volunteers are signing up to pull shifts at Station 1400 and 1600. Proactive patrols will be made to look for beach fires.
- Chief Dahlman announced the 2019 Award Winners:
 - Rookie of the Year – Kenny Banner
 - Officer of the Year – Capt. Dave Moorman
 - EMS of the Year – Brian Nordyke
 - Firefighter of the Year – Steven Kha
 - Chiefs Award – DC Dave McKee
- The following people were recognized for years of service with the District:
 - Chief Dahlman – 30 years
 - Capt. Dennis Knudson – 30 years
 - Lois Smith – 15 years
 - Pauline Morrison – 15 years

- Nathan Tuttle – 10 years
- Matt Diaz – 5 years

Oversight Committee Update

- At the Depoe Bay Fire Board meeting June 9th, the Board was asked if they were okay with NLFR's bond debt as it would be spread over both Districts, and did they agree to move forward toward consolidation. The consensus was yes. Chief Dahlman asked the NLFR Board if they understood DBF's debt load (their new fire station debt is \$93,000 annually for the next 28 years) and were willing to move forward toward consolidation; the consensus was yes.
- Chief Dahlman estimates that the new tax rate for a consolidated Fire District will be \$1.68 per \$1,000 property value, without the bond.
- The Committee needs to finish filling in the schedule/time frame.
- The Committee needs to draft a budget with detail.
- A new boundary map including part of Tillamook County will need to be received and approved by the Dept. of Revenue by March 31, 2021 to approve the tax rate.
- The question must be asked: if consolidation costs more than the cost of doing business right now for the two Districts, why would it be pursued?

For the Good of the Order

Chief Dahlman was presented his 30-year pin by Board President Lee.

Call for General Public Comments for Non-Agenda Items

None

Ron Woodard made a motion to adjourn the meeting; Tim Beatty seconded the motion. The motion passed. **(See Motion #8)**

ADJOURNED AT 5:01 p.m.

*The minutes were taken, transcribed, and submitted by
KrieAnn Kudar, Administrative Assistant*

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #1 and Voting Record

Date: 6-10-2020

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION: To approve the Minutes of the May 13, 2020 Board meeting as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #2 and Voting Record

Date: 6-10-2020

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION: To approve the monthly financial reports as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #3 and Voting Record

Date: 6-10-2020

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION: To approve the bills as presented for payment.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #4 and Voting Record

Date: 6-10-2020

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION: To approve check #30920 in the amount of \$1,550 made payable to Loren Nordyke.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #5 and Voting Record

Date: 6-10-2020

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION: To approve and sign Resolution #2020-02 to adopt the 2020-21 budget as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #6 and Voting Record

Date: 6-10-2020

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION: To approve and sign Resolution #2020-21 to close out the seismic rehabilitation fund and transfer the remaining balance of \$2,241.19 to the general fund.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #7 and Voting Record

Date: 6-10-2020

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
X	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION: To approve Bob Gibson's four-year appointment to the NLFR Civil Service Commission, term to end 7-10-2024

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion #8 and Voting Record

Date: 6-10-2020

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION: To adjourn the meeting at 5:01 p.m.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	