

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Board of Directors Meeting November 9, 2016

Minutes

Attendance:

Board Members:

Ron Woodard
Tim Beatty
Jamie Wright
Alan Lee

Staff:

Don Baker
Lois Smith

Guests:**Absent:**

Danny Curler
Doug Kerr

Board President Tim Beatty called the meeting of the Board of Directors to order at 4:00 p.m. at the St. Clair Fire Station.

Approval of Minutes – Board Meeting

The minutes of the 10/12/2016 board meeting were approved as presented. The motion was made by Ron Woodard and seconded by Jamie Wright. The motion passed.
(See Motion #1 for the voting record.)

Payment of Bills

The bills were presented for payment. Ron Woodard made a motion to approve payment of the bills; Jamie Wright seconded the motion. The motion passed.
(See Motion #2 for the voting record.)

Old Business

1. Tualatin Valley Fire & Rescue – IGA

Chief Baker discussed the revised agreement. There was discussion about the amount to contribute to TVF&R. Chief Baker indicated that the amount can be decided upon at a later date. Ron Woodard made a motion to approve the agreement; Al Lee seconded the motion. The motion passed.
(See Motion #3 for the voting record.)

New Business

1. LOSAP Contributions

The LOSAP reports were presented for the quarter beginning July 1, 2016 through September 30, 2016. A motion was made to approve the report by Ron Woodard and seconded by Al Lee. The motion passed.
(See Motion #4 for the voting record.)

Check #27635 (\$15,475.00) was presented for approval for the LOSAP contribution payment. Jamie Wright made a motion to approve the check; Al Lee seconded the motion. The motion passed.
(See Motion #5 for the voting record.)

2. Policy Review – Whistleblower Policy

A new policy “Whistleblower” was presented to the Board for approval. This is a required policy for Oregon Public Employers (House Bill 4067) beginning January 1, 2017. Ron Woodard approved the policy; Jamie Wright seconded the motion. The motion passed. (See Motion #6 for the voting record.)

3. Auditor Agreement

An agreement was presented from our Auditors – Pauly, Rogers, and Co. for the audit for fiscal year ending 6/30/2016. The amount for the audit is \$5,900. Ron Woodard made a motion to approve the agreement; Jamie Wright seconded the motion. The motion passed. (See Motion #7 for the voting record.)

The Board authorized Chief Baker to sign the agreement. There was discussion regarding requesting proposals prior to the next audit. Chief Baker indicated that the District should begin this process in January or February 2017.

COMMITTEE REPORTS

Building & Grounds

- Chief Baker reported that a contractor will soon be excavating at the south end of Station 1600 for the confined space prop.
- Chief Baker discussed the insurance renewal on District properties and apparatus and the need to increase the amount of insurance on the buildings due to the increase in current building construction costs. On the apparatus, some costs went down and some went up. Chief Baker should know the amount of the premiums by the next board meeting.

- Ron Woodard asked if we have a pigeon problem in the training tower. Chief Baker indicated that there is a problem and crews are continuing to hose out the tower on a regular basis. There was also discussion about the trespassing problem in the tower and possible solutions.

Equipment & Communications

Chief Baker reported that the equipment replacement is being worked on for the upcoming bond.

Public Relations/Safety

Chief Baker discussed the residential sprinkler issue that Jim Kusz is going to be talking about with the City. There was general discussion about sprinklers.

Training

- Chief Baker gave the Board an update on the Recruit Academy.
- Chief Baker informed the Board of the active shooter class coming in March. The training will be for medics and how they will interface with the situation. The training classes (2) will be held at Station 1600.

EMS Report (Rob Dahlman's report was included in the board books.)

Assistant Chief's Report

In Chief Kerr's absence (he was responding to an alarm), Chief Baker reported on the following:

- A meeting was held regarding the 8/21/2017 Total Eclipse. Planning for the event is beginning with county agencies.
- Replacement of computers was discussed. This is an approved budget item which the Board previously approved. Ten computers will be purchased for staff and training.
- There was discussion about the CAD transfer; how information will be transferred into the program the District uses.

Chief's Report

- Chief Baker gave the Board an update on the Oregon Seismic Rehabilitation Grant.
- Chief Baker discussed the properties in Roads End, Bear Creek, and Schooner Creek that are not inside the District boundaries. There is a total of 25 properties with structures included in these areas. The County is assisting with the process of annexation, which will be individual annexations. A letter will be sent to the property owners asking if they would like to be annexed into the District.
- Chief Baker informed the Board of the recent contribution of \$71,478 from Chinooks Winds.
- Ron Woodard asked if a public hearing was required to increase the ambulance rates which was previously approved by the Board. Chief Baker indicated that a public hearing was not necessary.

Public Comment – None

For the Good of the Order - None

Tim Beatty adjourned the meeting at 5:25 p.m.

The minutes were taken, transcribed and submitted by Lois Smith, Office Administrator

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 1 Date: 11/09/2016

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the minutes of 9/14/2016, as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler				absent

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 2 Date: 11/09/2016

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve payment of the bills as presented in the financial report.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler				absent

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 3 Date: 11/09/2016

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee	X	Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the TVF&R IGA.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler				absent

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 4 Date: 11/09/2016

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee	X	Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the LOSAP reports for July 1, 2016 through September 30, 2016.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler				absent

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 5 Date: 11/09/2016

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee	X	Alan Lee
X	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve Check #27635 in the amount of \$15,475.00 for the quarterly LOSAP contributions.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler				absent

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 6 Date: 11/09/2016

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Carol Smith		Carol Smith
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the Whistleblower Policy, with the changes made.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler				absent

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 7 Date: 11/09/2016

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Carol Smith		Carol Smith
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the auditor agreement with Pauly, Rogers and Co. for the audit of fiscal year ending 6/30/2016 and authorize Chief Baker to sign the agreement.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler				absent

RESULTS

PASSED	FAILED
X	