

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Board of Directors Meeting

Minutes
October 12, 2016

Attendance:

Board Members:

Ron Woodard
Tim Beatty
Jamie Wright
Danny Curler
Alan Lee

Staff:

Doug Kerr
Lois Smith
Rob Dahlman

Guests:

Absent:
Don Baker

Board President Tim Beatty called the meeting of the Board of Directors to order at 6:00 p.m. at the St. Clair Fire Station.

Approval of Minutes – Board Meeting

The minutes of the 09/13/2016 board meeting were approved as amended. The motion was made by Ron Woodard and seconded by Jamie Wright. The motion passed.
(See Motion #1 for the voting record.)

Payment of Bills

The bills were presented for payment. Danny Curler declared a conflict as one of the checks (#27543) was for his business. Ron Woodard made a motion to approve payment of the bills; Jamie Wright seconded the motion. The motion passed.
(See Motion #2 for the voting record.)

A motion was made to approve two checks for training: Check #27586 (\$280.88) and Check #27587 (\$187.32). Ron Woodard made the motion and it was seconded by Jamie Wright. The motion passed. This check was written after the financials were prepared and was not, therefore, listed in the financial documents.
(See Motion #3 for the voting record.)

Old Business

LOSAP – The Vested Members List was presented for signatures which was overlooked when it was approved at the September meeting.

The meeting was put on hold so that Capt. Jim Kusz could take photographs of the board members. After the photos were taken, the meeting resumed.

New Business

1. Board Meeting – Beginning Time

There was discussion about the possibility of the board meetings beginning earlier than 6:00pm. Danny Curler made a motion to approve having the meetings begin at 4:00pm; Ron Woodard seconded the motion. The motion passed. *(See Motion #4 for the voting record.)*

2. Intergovernmental Agreement – Tualatin Valley Fire & Rescue

Rob Dahlman discussed the proposed Intergovernmental agreement with TVF&R regarding the Ground Emergency Medical Transportation (GEMT) programs in the State of Oregon to allow eligible providers to receive payment for services provided to Medicaid patients. TVF&R would represent our District in this endeavor to develop these programs.

Ron Woodard indicated he had concerns about Item #10 in the agreement. The Board agreed that the document should be sent to legal and requested that Lois go ahead and do that. The topic was tabled for next month's meeting.

3. Best Practices Survey

The Board requested that Lois complete the survey on line.

4. Policy Review – Ethics Policy

Because the NLFR policy on ethics is rather brief, it was decided to obtain a sample policy from Special Districts Association of Oregon. After the Board reviewed the proposed change, a motion was made by Danny Curler and seconded by Jamie Wright to approve the policy change. The motion passed. *(See Motion #5 for the voting record.)*

5. Ambulance Service Rates

Rob Dahlman explained the need to make this revision in the policy manual. The rates listed in our policy are outdated (from 3/1999). The District is to keep the rates in our policy current with the rates that Pacific West Ambulance is using. Ron Woodard made a motion to approve the policy revision; Danny Curler seconded the motion. The motion passed. *(See Motion #6 for the voting record.)*

COMMITTEE REPORTS

Building & Grounds / Equipment & Communications

Doug Kerr reported on the following:

- Jamie Mason is getting the training prop built for the Confined Spaces Project. He also reported the training program that Jamie created and submitted has been certified by DPSST. Everyone said that Jamie did a great job.
- The wind storm we will have during the next few days was discussed. Doug will be checking with Maintenance regarding anything around the stations that needs to be taken care of considering the upcoming storm.
- Pump testing is continuing.
- Repairs have been made to the Roads End tsunami siren.
- Ron Woodard asked when the next bond for equipment will be on the ballot. Doug reported that it will be on the May 2017 ballot.
- There was discussion about the seismic grant and why Station 1200 was considered not as favorable as Station 1400 for a grant.

Public Relations/Safety

Doug Kerr reported on the following:

- Fire Prevention is this week; approximately 1,000 kids will participate.
- The Firefighters' Ham Dinner was discussed by the Volunteer Association and it was decided that this next one might be the last one (60th). It will be held the same as previous years – the Sunday of President's Day weekend. It was also decided by the Association that it would be provided free to the public, with donations accepted.

Training

Doug Kerr updated the board on the Firefighter Academy and reported that he will be working with Jamie Mason to develop an Exit Survey for those who leave the Academy before graduating.

EMS Report (It was requested that EMS Report be added to future board agendas.)

Rob Dahlman reported on his meeting with Pacific West Ambulance regarding our agreement with them on transports. Currently, the agreement is that PWA will pay the District 90% of what is collected when we transport for them. An upfront flat fee is being considered instead of the 90%. Rob indicated that he will try to have a document ready for the next board meeting.

Assistant Chief's Report

Doug Kerr reported on the following:

- Chief Baker might be back in the office on Wednesday 10/19.
- Ballard Acres (parking of motor homes at Station 1700 during flooding) – Doug will be setting up a meeting after Chief Baker returns to work.
- City Council will be discussing the possibility of requiring VRDs to have fire sprinklers. It was asked why only VRD's, new dwellings should be included also.
- Discussion of an attic fire on 10/4 which was out of the District. Our crews did an outstanding job.
- Alarm activity was discussed.

Chief's Report (presented by Doug Kerr)

All the items in the Chief's Report have already been discussed previously except the topic of IT Services. The plan is to purchase 8 to 10 new computers. The District is working with former volunteer, Jimmie Dewey.

Rob Dahlman – The topic of security at the stations was discussed.

Public Comment – None

For the Good of the Order

- Doug Kerr informed the Board that former volunteer, Steve Kutch, passed away. The celebration of life is scheduled for Saturday, October 15th 2pm to 4pm at Eden Hall in Gleneden Beach.
- Brief storm update by Doug Kerr.

Tim Beatty adjourned the meeting at 7:15 p.m.

The minutes were taken, transcribed and submitted by Lois Smith, Office Administrator

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 1 Date: 10/12/2016

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the minutes of 9/14/2016, as amended

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler			X	Absent from 9/14 meeting

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 2 Date: 10/12/2016

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve payment of the bills as presented in the financial report. Danny Curler declared a conflict with Check #27543 as it is for his business.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler			X	

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 3 Date: 10/12/2016

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve two checks (#27586 and #27587) that were printed after the financial statements were prepared.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 4 Date: 10/12/2016

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION:

To approve starting future board meetings at 4:00p.m.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 5 Date: 10/12/2016

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
X	Danny Curler		Danny Curler

MOTION:

To approve the revised Ethics Policy, as modified.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 6 Date: 10/12/2016

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Carol Smith		Carol Smith
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve the revision to the Ambulance Service Rates as listed in the policy manual to reflect the current rates being used by Pacific West Ambulance.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	