

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Board of Directors Meeting - Minutes October 11, 2017

Attendance:

Board Members:

Ron Woodard
Tim Beatty
Danny Curler
Jamie Wright

Staff:

Doug Kerr
Jamie Mason
Rob Dahlman
Lois Smith

Guests: none

Absent: Al Lee

Board President Jamie Wright called the meeting of the Board of Directors to order at 4:00 p.m. at the St. Clair Fire Station.

Approval of Minutes – Board Meeting

The minutes of the September 13, 2017 board meeting were approved as corrected. The motion was made by Ron Woodard and seconded by Danny Curler.
(See Motion #1 for the voting record.)

Payment of Bills

The bills were presented for payment. Danny Curler stated he had a conflict with check #28445 which was made out to his business. Also, check #28449 was presented for approval which was written after the financials were completed. This check is for Jamie Mason to attend a last-minute training class. Ron Woodard made a motion to approve payment of the bills plus check #28449; Tim Beatty seconded the motion. The motion passed. *(See Motion #2 for the voting record.)*

Old Business

EF RECOVERY

Chief Kerr informed the Board that the resolution to go forward with EF Recovery has been sent to legal for review. The resolution will be ready for the November 8th board meeting. There is an initial cost of \$250 to get the program started. In addition to EF Recovery doing the highway billings, they will also do billings for power lines down, etc.

New Business

Donation

A \$100 donation was recently received. Ron Woodard made a motion to transfer the donation to the Volunteer Association. Tim Beatty seconded the motion. The motion passed. *(See Motion #3 for the voting record.)*

Maintenance Costs

Ron Woodard asked about maintenance costs to date showing 54% in the financial reports; Chief Kerr will check with maintenance and report back next month.

COMMITTEE REPORTS

Building & Grounds

Fueling Station – Chief Kerr updated the Board regarding the fueling station at Station 1300. Rob Dahlman reported on the status of having a security system installed; he is working on a matching grant for this project which would include the security system at Station 1300 and security lighting at Station 1400. Danny Curler said he would make a sign for the fueling station to indicate that there is video surveillance.

Station Cleanup – Chief Kerr, with Rob and Jamie, walked around all the stations to identify station needs to include in a bond. They found surplus materials/junk at all stations that needs to be cleaned up; some to be sold for scrap; some thrown away, etc. Some items could be taken to state surplus.

Confined Space Prop – Jamie Mason reported that he is working on the confined spaces prop at the south end of Station 1600 property.

Equipment & Communications

Drone Purchase – The purchase of a drone is being considered which is in the budget. Jamie Mason will be attending a drone training class later this month. There was discussion about what a drone will be able to do.

Station Door Codes – Chief Kerr reported that the door codes have been changed at all stations.

Staff Reports

Public Relations / Safety – See Jim Kusz's report; there was no Safety Committee Meeting last month.

Damage to light tower on 1200 heavy rescue – Chief Kerr reported on the recent damage to the heavy rescue at 1200. The light tower was damaged when the apparatus was backed into the bay with the light tower in an upright position. The light tower will be sent to get an estimate if it can be repaired; may have to purchase a new one. Repair may be approx. \$10,000.

Fire Prevention Week – Chief Kerr reported that this week is Fire Prevention Week and that the paid crew is participating.

Training

Jamie Mason informed the Board regarding the following:

Training Officers Meeting – A meeting was recently held in Newport. There was discussion about having a rescue tech conference next summer. They also discussed a county-wide academy; there will be lots of discussion before it would go forward.

Uniforms – Clothing orders update.

Hazmat – Working on a Hazmat grant.

2018 Firefighter Academy – We have 7 applicants for the 2018 Firefighter Academy so far; hoping for at least 16 applicants.

Monthly Training Hours – Reviewed hours of volunteer and staff training for the past month.

EMS

Rob Dahlman informed the Board regarding the following:

Paid Crew – Evaluations have been completed for the first month; everyone is doing very well; everyone is working very well together.

EMS Training – Some of the paid crew are now taking EMS training classes in Newport and Waldport. There are also 2 volunteers taking the classes.

Safer Grant – The first reimbursement request has been submitted in the amount of \$15,000. This is a little higher than the next ones will be due to including the HRA costs which is for the entire year. Reports will be due at the end of January. Working with Kathie on reporting payroll costs.

Zoll Monitor – sent to Zoll in Massachusetts to repair (\$6,600). Got it back, same problem. Going back again to get repaired. The District should have two Zoll Monitors which cost \$35,000 each.

PPE – The out-of-date PPE was taken to Sisters Camp Sherman Fire (they wanted the smaller sizes) and the rest went to Bend Fire which will then be shipped to Mexico.

Pulse Point Project – Pulse Point is a phone app that will notify you if someone in the area where you are needs CPR so you can help. Working with the hospital on the project. Sent info to R.C. Mock in Newport so they can utilize the program also.

GEMT (Government Emergency Medical Transport) – Discussed email received; slow process, in negotiations. Waiting for State of Oregon and federal government. Retroactive to January 1st when it begins.

Seismic Grant – RFP in process; sent out 23 requests. The deadline is 10/27. We need a review committee; board member welcome to be on committee. Anticipate awarding contract on 11/17.

Ambulance Transports – Twenty transports so far this year. Pacific West Ambulance has paid the District for eleven of them to date (\$4,831). It takes 90-120 days for payment.

Chief's Report

24-hour crews:

- Working with Lincoln City Public Works to train our crews on testing hydrants.
- Have been working on getting reports from the new reporting system.
- Ron asked how working with volunteers – no issues.
- Considering doing a volunteer survey (would include the question about working with the paid crew)
- Receiving positive comments from community about the crew.
- Rob reported that beginning next year, the crews will work 2 days on and 4 days off.

Jamie Wright asked about volunteer response; Chief Kerr reported that they are not responding as much to the medical calls since the paid crew is responding. Jamie Mason mentioned that Depoe Bay Fire has been training with the paid crew and has gone out on calls with NLFR.

Depoe Bay Fire – Chief Williams met with Chief Kerr and discussed how our two agencies could work together. Doing training together now. Might do some admin duties together. Nothing official. Could be of benefit. Estimate 2 years before anything official could take place.

Fire Marshal Position – Currently working on the job description and will have it for next board meeting. Hope to have a person hired by January 1, 2018.

Alarm response – September was the busiest month so far.

Bond Election May 2018 – Discussion about scheduling a workshop for November 1st at 4pm at Station 1400 to discuss what is needed and what it will cost. Only have preliminary figures at this point. Board agreed to have a workshop.

Public Comment – None

For the Good of the Order – None

Jamie Wright adjourned the meeting at 5:28 p.m.

*The minutes were taken, transcribed and submitted
by Lois Smith, Office Administrator*

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 1 Date: 10/11/2017

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve the minutes of the 09/13/2017 board minutes, as corrected.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee				absent
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 2 Date: 10/11/2017

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve payment of bills as presented in the financial statements. Danny Curler declared a conflict with Check #28445 which is for his business.

Check #28449 in the amount of \$316.45 was presented for approval (written after the financial statements were approved). This check is for Jamie Mason to attend a last-minute training class.

Ron Woodard made a motion to approve the checks as listed in the financial statements and Check #28449. Tim Beatty seconded the motion. The motion passed.
(See Motion #2 for the voting record.)

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee				absent
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 3 Date: 10/11/2017

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the transfer of a \$100 donation to the Volunteer Association.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee				absent
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	