

**Depoe Bay Rural Fire Protection District  
&  
North Lincoln Fire & Rescue District #1**

**Consolidation Steering Committee Meeting Minutes  
September 26, 2019**

**Attendance:**

**Committee Members:**

Bill Johnson – DBF Fire Chief  
Rob Dahlman – NLFR Fire Chief  
Janel Gifford – DBF Board Director  
Paul Erskine – DBF Board Vice-President  
Ron Woodard – NLFR Board Secretary-Treasurer  
Alan Lee – NLFR Board President

**Others in Attendance:**

Gina Geary – DBF  
Nick Robinson – DBF  
David Champion – DBF  
Darren Johnson – DBF

The meeting of the DBF / NLFR Consolidation Steering Committee was held at the Gleneden Beach Fire Station 2200 at 6445 Gleneden Beach Loop in Gleneden Beach, Oregon.

The meeting was called to order by Committee Chair Paul Erskine at 4:00 p.m. and all stood to recite the Pledge of Allegiance. Roll call attendance was then taken.

Approval of Minutes

The Consolidation Steering Committee Minutes of 9/12/19 were presented for approval. Ron Woodard made a motion to approve the Minutes as amended; Janel Gifford seconded the motion. The motion passed. **(See Motion #1)**

Open Discussion on the Vision of the Committee

At the first meeting, the Committee members had each been tasked with bringing an idea for a Vision Statement for the Committee. Copies of each were given out and after discussion, the Committee selected the following as its Vision Statement: “Our Vision is to combine NLFR and DBF into a Fire District that delivers exceptional Emergency and Non-Emergency Service to our communities by maximizing resources and being fiscally responsible.”

Ron Woodard made the motion to adopt the Vision Statement for the Consolidated Steering Committee; Janel Gifford seconded the motion. The motion passed. **(See Motion #2)**

The Vision Statement will be presented to each Fire District’s Board for adoption at their upcoming regular Board meetings.

190 Agreement

The Committee discussed the revisions made to the 190 Agreement draft by Ron Woodard and Janel Gifford and made the following decisions:

- Regarding personnel costs, actual total payroll costs will be used.
- “Joint Duty Chief Officers” will be changed to “Rotating Duty Chief Officers”.
- Appendices Four, Five, and Six will be removed from the document for the time being.

- Chief Johnson and Chief Dahlman will work on Appendix Two – Fire Officers and Firefighters – to ensure it lines up with the current union contracts.

The revised 190 Agreement, once approved by the Committee, will be presented to the Boards, and then to Legal Counsel for final review.

Future Meeting Dates and Locations

The next meeting of the Consolidation Steering Committee will take place on October 29, 2019 at 5 p.m. at the St. Clair Fire Station at 4520 SE Hwy. 101 in Lincoln City, Oregon.

*Note: at the time these Minutes are being typed up, the date and time has been changed to October 30, 2019 at 4 p.m.*

For the Good of the Order

None.

ADJOURNED AT 5:33 p.m.

*The minutes were taken by Gina Geary, DBF Administrative Assistant, and transcribed and submitted by KrieAnn Kudar, NLFR Administrative Assistant*

Depoe Bay Rural Fire Protection District  
 & North Lincoln Fire & Rescue District #1  
 Consolidation Steering Committee Meeting

Motion and Voting Record

Motion: 1            Date: 9/26/19

Motion Made By:		Motion Seconded By:	
	Bill Johnson		Bill Johnson
	Rob Dahlman		Rob Dahlman
	Janel Gifford	X	Janel Gifford
	Paul Erskine		Paul Erskine
X	Ron Woodard		Ron Woodard
	Alan Lee		Alan Lee

MOTION:

To approve the Minutes of the 9/12/19 Consolidation Steering Committee Meeting as amended.

	FOR	AGAINST	ABSTAINED	COMMENTS
Johnson	X			
Dahlman	X			
Gifford	X			
Erskine	X			
Woodard	X			
Lee	X			

RESULTS

PASSED	FAILED
X	

Depoe Bay Rural Fire Protection District  
 & North Lincoln Fire & Rescue District #1  
 Consolidation Steering Committee Meeting

Motion and Voting Record

Motion: 2            Date: 9/26/19

Motion Made By:		Motion Seconded By:	
	Bill Johnson		Bill Johnson
	Rob Dahlman		Rob Dahlman
	Janel Gifford	X	Janel Gifford
	Paul Erskine		Paul Erskine
X	Ron Woodard		Ron Woodard
	Alan Lee		Alan Lee

MOTION:

To adopt the Vision Statement selected by the Consolidation Steering Committee.

	FOR	AGAINST	ABSTAINED	COMMENTS
Johnson	X			
Dahlman	X			
Gifford	X			
Erskine	X			
Woodard	X			
Lee	X			

RESULTS

PASSED	FAILED
X	