

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Board of Directors Meeting

Minutes
September 14, 2016

Attendance:

Board Members:

Ron Woodard
Tim Beatty
Jamie Wright
Alan Lee

Staff:

Doug Kerr
Lois Smith
Rob Dahlman

Guests:

Absent:

Danny Curler
Don Baker

Board President Tim Beatty called the meeting of the Board of Directors to order at 6:00 p.m. at the St. Clair Fire Station.

New Board Member

Ron Woodard made a motion to approve appointing Alan Lee to the Board of Directors in Position #3; Jamie Wright seconded the motion. The motion passed.

(See Motion #1 for the voting record.)

Doug Kerr administered the oath of office. Alan will serve in the position until the May 2017 election, at which time he can run for the position in the election.

Approval of Minutes – Board Meeting

The minutes of the 08/10/2016 board meeting were approved as presented. The motion was made by Ron Woodard and seconded by Jamie Wright. The motion passed.

(See Motion #2 for the voting record.)

Payment of Bills

The bills were presented for payment. Ron Woodard made a motion to approve payment of the bills; Jamie Wright seconded the motion. The motion passed.

(See Motion #3 for the voting record.)

A motion was made to approve Check #27512 (\$42.75) by Ron Woodard and seconded by Jamie Wright. The motion passed. This check was written after the financials were prepared and was not, therefore, listed in the financial documents.

(See Motion #4 for the voting record.)

Old Business - None

New Business

1. Accounting Agreement

The accounting agreement with Bryan Fitzsimmons for the fiscal year ending 6/30/2017 was presented for approval. There were no changes from the previous agreement. Ron Woodard made a motion to approve the agreement; Jamie Wright seconded the motion. The motion passed.
(See Motion #5 for the voting record.)

2. LOSAP Vested Members List

The LOSAP Vested Members List dated 6/30/2016 was presented for approval. Jamie Wright made a motion to approve the list; Ron Woodard seconded the motion. (See Motion #6 for the voting record.)

COMMITTEE REPORTS

Building & Grounds

Doug Kerr updated the Board on the following:

- Repair of the bay door at Station 1600
- Staff and volunteers have been sprucing up Station 1600 preparing for the “Get Ready” event this coming Saturday.
- New board room chairs; everyone liked how they looked and that they are very comfortable.
- Seismic Upgrade at Station 1200 & 1400. Information has been forwarded to our grant writer. It was mentioned that both Depoe Bay Fire and Newport Fire have been successful in obtaining this type of grant. Ron Woodard inquired about the boundary line issue at Station 1200. Doug Kerr indicated that he would discuss it with Chief Baker upon his return.

Equipment & Communications

Doug Kerr reported that the Maintenance Division is in the process of sending apparatus to Eugene for pump testing and servicing. Volunteers are helping to shuttle apparatus back and forth.

Public Relations/Safety

Doug Kerr reported on the following:

- No incidents or accidents last month.

- Ron Woodard asked about the mezzanine railing at Station 1400. Doug Kerr reported that Maintenance is in the process of getting this done.
- Get Ready Event this coming Saturday at Station 1600.
- The MDA drive held during Labor Day weekend collected \$14,100 in donations.
- The next Safety Committee Meeting is September 26 at Station 1400.
- Fire Prevention Week will be Oct 10 through Oct 14. NLFR staff and volunteers reach approximately 1,100 children at the local schools, kindergarten through third grade.

Training

Doug Kerr updated the board on the Firefighter Academy which is now in its second week. He also reported that Jamie Mason has developed a great instructor pool to assist with the Academy. There was some discussion about recruiting.

Assistant Chief's Report

Doug Kerr reported on the following:

- We experienced a quiet conflagration season.
- Review and discussion about the alarms for August and the year.
- Discussion about the Newport fire and that all agencies in the county assisted.

Chief's Report (presented by Doug Kerr)

- There was discussion about Ballard Acres. A weekend meeting will be scheduled.
- Doug introduced Rob Dahlman to the board as the selected Temporary Part-Time EMS Coordinator. Rob discussed what the goals are for the position. Transport billings to Pacific West Ambulance was also discussed.
- Discussion about the Mass Casualty Drill to be held on Saturday.
- Brief discussion about the 2500 fire (east of Depoe Bay).

Public Comment – None

For the Good of the Order

- Doug Kerr handed out refrigerator magnets that KrieAnn Kudar ordered; good response from the public.
- Doug Kerr welcomed Alan Lee to the Board.

Tim Beatty adjourned the meeting at 7:00 p.m.

The minutes were taken, transcribed and submitted by Lois Smith, Office Administrator

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 1 Date: 09/14/2016

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve appointing Alan Lee to Board Position #3.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Wright	X			
Curler				absent

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 2 Date: 09/14/2016

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the minutes of the 8/10/2016 board meeting, as submitted.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler				absent

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 3 Date: 09/14/2016

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the bills as listed in the financial statements.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler				absent

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 4 Date: 09/14/2016

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve payment of Check #27512 (\$42.75) to DPSST.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler				absent

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 5 Date: 09/14/2016

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the accounting agreement with Bryan Fitzsimmons for the fiscal year ending 6/30/2017.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler				absent

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 6 Date: 09/14/2016

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
	Tim Beatty		Tim Beatty
	Carol Smith		Carol Smith
X	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the LOSAP Vested Members List dated 6/30/2016.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler				X

RESULTS

PASSED	FAILED
X	