

**Depoe Bay Rural Fire Protection District
&
North Lincoln Fire & Rescue District #1**

**Consolidation Steering Committee Meeting Minutes
September 12, 2019**

Attendance:

Committee Members:

Bill Johnson – DBF Fire Chief
Rob Dahlman – NLFR Fire Chief
Janel Gifford – DBF Board Director
Paul Erskine – DBF Board Vice-President
Ron Woodard – NLFR Board Secretary-Treasurer
Alan Lee – NLFR Board President

Others in Attendance:

KrieAnn Kudar – NLFR
Cody Peterson – NLFR
Ed Ulrich – NLFR
Brian Nordyke – NLFR
Matt Miller – NLFR
Eric Maestas – NLFR

The first meeting of the DBF / NLFR Consolidation Steering Committee was held at the St. Clair Fire Station at 4520 SE Hwy. 101 in Lincoln City, Oregon.

The meeting was called to order by Fire Chief Rob Dahlman at 5:01 and all stood to recite the Pledge of Allegiance. Roll call attendance was then taken.

Ron Woodard made a motion to elect Paul Erskine as the Committee Chair and Alan Lee as the Vice-chair, and Janel Gifford seconded the motion; the motion passed and Paul took over the meeting at this time. **(See Motion #1)**

The Scope of the Committee

Discussion ensued with the following some of the highlights:

- Special Districts Association of Oregon will be assisting the fire districts with moving towards the possible consolidation.
- Decide upon priorities.
- Create sub-committees – give them guidance, define the scope of each:
 - Labor Management – unions will want new contracts; contracts are similar, but some things are particular to each so will have to find best ground.
 - Operations
 - Others as yet undesignated
- Define a vision statement – ultimately to consolidate the two Districts. Each committee member to bring their individual vision statement to the next meeting to be meshed into one and taken back to each District.
- Once the vision has been determined, define the stakeholders and taxpayers list / work groups.
- Don't reinvent the wheel – speak with other fire agencies who have been through the process, i.e. Clackamas, TVF&R.

190 Agreement

The Committee discussed the 190 Agreement draft.

- Due to the complexity of the document, it was decided that Janel and Ron would get together separately to go over the Agreement and email a revised draft to the group for their review before the next meeting.
- It was proposed that the Agreement be broken into sections; priority would be the Master Agreement and then re-prioritize the Addendums and change the order of the Appendices.

Future Meeting Dates and Locations

The Committee will meet once a month before both Board meetings. Notices will need to be posted as they are for regular public meetings.

- Meetings will alternate between the St. Clair Fire Station and the Gleneden Beach Fire Station.
- Minutes will be taken by the Administrative Assistant position at the hosting station and distributed to the Committee members and the counterpart position at the non-hosting station.
- The next meeting will take place on September 26th at 4 p.m. at the Gleneden Beach Fire Station before settling into the monthly schedule; the Monday preceding both Board meetings was proposed.

Misc.

- Application of funding from DBF's new levy is as yet unknown; Wayne Belmont is looking into it.
- Chief Johnson has a call into the Department of Revenue, hasn't heard back in 2 weeks.
- If DBF's levy has to be in play, consolidation can't go to the voters until Nov. 2021 / May 2022.
- The fire chiefs are working on narrowing down the financial situation, which is the most important part of moving forward with consolidation.
- The Committee needs to decide how they'll work with sub-committees.

For the Good of the Order

The NLFR Union has questions regarding trading personnel – who disciplines, etc.

ADJOURNED AT 6:58 p.m.

*The minutes were taken, transcribed and submitted by
KrieAnn Kudar, NLFR Administrative Assistant*

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 Consolidation Steering Committee Meeting

Motion and Voting Record

Motion: 1 Date: 9/12/19

Motion Made By:		Motion Seconded By:	
	Bill Johnson		Bill Johnson
	Rob Dahlman		Rob Dahlman
	Janel Gifford	X	Janel Gifford
	Paul Erskine		Paul Erskine
X	Ron Woodard		Ron Woodard
	Alan Lee		Alan Lee

MOTION:

To approve the election of Paul Erskine as Committee Chair and Alan Lee as Vice-Chair.

	FOR	AGAINST	ABSTAINED	COMMENTS
Johnson	X			
Dahlman	X			
Gifford	X			
Erskine	X			
Woodard	X			
Lee	X			

RESULTS

PASSED	FAILED
X	