

**NORTH LINCOLN FIRE & RESCUE DISTRICT #1**

**Contract Review Board  
and  
Board of Directors Meeting**

**Minutes  
August 10, 2016**

**Attendance:**

**Board Members:**

Ron Woodard  
Tim Beatty  
Jamie Wright  
Danny Curler

**Staff:**

Don Baker  
Doug Kerr  
Lois Smith

**Guests:**

Jeff Cutler

**Absent:**

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Board President Tim Beatty called the meeting of the Contract Review Board and the Board of Directors to order at 6:00 p.m. at the St. Clair Fire Station.

**Contract Review Board – Hearing for Public Comments**

A public hearing was held to hear public comments regarding the adoption of the 2016 Public Contracting Rules. There were no comments.

Ron Woodard read Resolution #2016-09 – Joint Resolution of the Board of Directors and Local Contract Review Board opting out of the attorney general’s model public contracting rules and amending public contracting rules for North Lincoln Fire & Rescue District #1.

Ron Woodard made a motion to approve the resolution; Danny Curler seconded the motion. The motion passed. *(See Motion #1 for the voting record.)*

**Approval of Minutes – Board Meeting**

The minutes of the 07/13/2016 board meeting were approved as presented. The motion was made by Danny Curler and seconded by Ron Woodard. The motion passed. *(See Motion #2 for the voting record.)*

**Payment of Bills**

The bills were presented for payment. Danny Curler made a motion to approve payment of the bills; Jamie Wright seconded the motion. The motion passed. *(See Motion #3 for the voting record.)*

## **Old Business - None**

## **New Business**

### **1. LOSAP Contributions**

The activity reports and the recommended LOSAP contributions for the quarter were presented. Also, there was a correction to a previous quarter where contributions in the amount of \$1,390 should have been made. Ron Woodard made a motion to approve the contributions of \$14,855 and \$1,390; Jamie Wright seconded the motion. The motion passed.

*(See Motion #4 for the voting record.)*

Lois Smith mentioned that the new vested members list was not included, but will be presented to the Board next month for approval.

### **2. Resolution #2016-10 – To appropriate grant money (\$10,500) from the Siletz Tribal Charitable Contribution Fund for the purchase of equipment for the Confined Space Training Program.**

Doug Kerr informed the Board that he was told that the grant application Jamie Mason submitted was one of the best written applications the Tribe had seen. The Board gave kudos to Jamie Mason for the great job.

Doug Kerr read the resolution. Ron Woodard made a motion to approve the resolution; Danny Curler seconded the motion. The motion passed.

*(See Motion #5 for the voting record.)*

## **COMMITTEE REPORTS**

### **Building & Grounds**

Chief Baker informed the Board about the damaged bay door at Station 1600. The question about sensors on the door was discussed. Doug Kerr reported that the incident is still being investigated.

### **Equipment & Communications**

Doug Kerr reported on the engines being taken to Eugene for pump testing; three to four weeks to complete.

### **Public Relations/Safety**

Doug Kerr informed the Board about the accident on a one-way street. The incident is still being investigated.

## **Training**

- Doug Kerr thanked Jamie Mason for the work he did on the grant.
- An update on the upcoming Recruit Academy was given.

## **Assistant Chief's Report**

- Doug Kerr reported on the recent FEMA class he attended regarding how to evaluate buildings after an earthquake.
- The two recent fires were discussed.
- The Run 21 event was discussed.
- Conflagration season was discussed.
- Alarm activity was discussed.
- The fire in Newport was discussed. NLFR sent our ladder truck and crew to assist. The cause of the fire is still being investigated.

## **Chief's Report**

- Chief Baker reported that it has been quite a challenge recently due to multiple calls at the same time.
- Chief Baker discussed the EMS position and that two applications were received and will be reviewed.
- Chief Baker reported that he was finally able to make contact with a grant writer who assisted us in the past. We are still waiting for the report from McKenzie for Station 1200 before we can proceed on the grant.
- Chief Baker discussed the IT issues still facing the staff. He will speak with County Counsel to see if the county can assist. The grant writer (Steve Martinenko) also works on IT solutions and may be able to assist.

## **Public Comment** – None

## **For the Good of the Order**

Ron Woodard inquired about what emergency supplies (food) the District has available at Station 1400 and 1600 when a disaster strikes. Doug Kerr reported that there is probably enough for three days. Ron would like to see about a 10-day supply.

Tim Beatty adjourned the meeting at 7:10 p.m.

*The minutes were taken, transcribed and submitted by Lois Smith, Office Administrator*

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 1            Date: 08/10/2016

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve Resolution 2016-09 – Joint Resolution of the Board of Directors and Local Contract Review Board opting out of the attorney general’s model public contracting rules and amending public contracting rules for North Lincoln Fire & Rescue District #1.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 2            Date: 08/10/2016

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
	Tim Beatty		Tim Beatty
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION:

To approve the board minutes of July 10, 2016, as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 3            Date: 08/10/2016

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Jamie Wright	X	Jamie Wright
X	Danny Curler		Danny Curler

MOTION:

To approve payment of bills as listed in the financial statements.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 4            Date: 08/10/2016

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve LOSAP contributions in the amount of \$14,855 and \$1,390.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 5            Date: 08/10/2016

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Carol Smith		Carol Smith
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve Resolution #2016-10: To appropriate grant money (\$10,500) from the Siletz Tribal Charitable Contribution Fund for the purchase of equipment for the Confined Space Training Program

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	