

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

**Board of Directors Meeting
Minutes
July 13, 2016**

Attendance:

Board Members:

Ron Woodard
Tim Beatty
Jamie Wright
Carol Smith
Danny Curler

Staff:

Don Baker
Doug Kerr
Lois Smith

Guests:

Absent:

Board President Ron Woodard called the meeting of the Board of Directors to order at 6:00 p.m. at the St. Clair Fire Station.

Board Officers

Ron Woodard made the following suggestions for this year's board officers:

President – Tim Beatty
Vice-President – Jamie Wright
Treasurer – Ron Woodard

Carol Smith made a motion approving the above selections; Danny Curler seconded the motion. The motion passed. *(See Motion #1 for the voting Record)*

The meeting was passed to new Board President, Tim Beatty.

Approval of Minutes – Board Meeting

The minutes of the 06/08/2016 board meeting were approved as presented. The motion was made by Ron Woodard and seconded by Danny Curler. The motion passed. *(See Motion #2 for the voting record.)*

Payment of Bills

The bills were presented for payment. Danny Curler declared a conflict with Check #27334 as the check is for his business. Ron Woodard made a motion to approve payment of the bills; Carol Smith seconded the motion. The motion passed. *(See Motion #3 for the voting record.)*

In addition to the payments reflected in the financials and approved in Motion #3, there were a few checks to approve which were not included in the financial statements, as follows:

27313 (\$182.00) – Chris DeLong (per diem for training)
27318 (\$328.88) – Holiday Inn Express (lodging for Chris DeLong for training)
27328 (\$306.75) – Loren Nordyke (per diem & mileage for training)
27340 (\$328.88)– Holiday Inn Express (lodging for Loren Nordyke for training)
27345 (\$263.00) – Pacific West Ambulance (memberships – 3)
27346 (\$1,680.00) – Classic Air Medical (Oregon Lifeguard memberships – 56)
27347 (\$3,080.00) – Air Med Care Network (Reach memberships – 56)

Carol Smith made a motion to approve payment of the above bills; Ron Woodard seconded the motion. The motion passed. *(See Motion #4 for the voting record.)*

Old Business - None

New Business

1. Resolution #2016-08: Resolution for the Succession Plan for the Fire Chief Position

After a brief discussion, Carol Smith made a motion to approve the resolution; Danny Curler seconded the motion. The motion passed.
(See Motion #5 for the voting record.)

2. Policy Review – Weapons on District Property

A draft policy regarding weapons on District property was presented to the Board. Danny Curler made a motion to approve the policy; Ron Woodard seconded the motion. The motion passed.
(See Motion #6 for the voting record.)

3. \$500 Donation

A \$500 donation was received for Chinook Winds Casino which was for a few of our volunteers providing assistance at the fireworks at the Casino. Danny Curler made a motion to approve transferring the donation to the Volunteer Association; Ron Woodard seconded the motion. The motion passed.
(See Motion #7 for the voting record.)

4. Senate Bill 1513 (6-13-2016)

Tim Beatty informed the board about Senate Bill 1513 which was passed on 6-13-2016. He had a flyer from OFDDA about the bill. Chief Baker indicated that he would do some research about it.

COMMITTEE REPORTS

Building & Grounds

- Doug Kerr informed the board that ODF would be putting up a fire danger sign at Station 1200.
- Hose testing was completed this week.

Equipment & Communications - None

Public Relations/Safety

- Doug Kerr reported that there was a small group of LCPD and OSP at the July 4th BBQ at Station 1600.
- There was discussion about the residential sprinkler coalition meeting that the District recently hosted at Station 1600.

Training

- Doug Kerr reported that the Recruit Academy begins in September; DC Mason is working on getting the applicants ready for the class.
- DC Mason is working on the confined space training project; delivery of some donated props should arrive later this month. There was some discussion about the project.

Assistant Chief's Report

- Doug Kerr thanked the board for approving the clerical salary changes.
- No fire investigations in June.
- Discussion about firework display permits.
- Discussion about the Run 21 event in Otis next week. District volunteers will not be providing EMS coverage for the event this year.
- Discussion about alarm activity for June.
- Discussion about mutual aid to a recent Newport fire; Ladder 55 and 4 volunteers assisted.

Chief's Report

- Chief Baker reported that he was unable to review the 2015/2016 budget prior to finishing his board report as the financials were not completed. He indicated that there are still a few items to be processed for the 2015/2016 budget.
- EMS Coordinator – this will be a part-time temporary position. It is anticipated that the position will be filled by September 1st.
- Discussion about the need for IT/computer assistance. Chief recently spoke with the County IT Director and will soon meet with County Council about the possibility of gaining their assistance in this area.

Public Comment – None

For the Good of the Order

1. Carol Smith has submitted her resignation from the board. Her resignation was accepted. She is moving to Arizona next week. A card, a plaque, and a box of “voodoo-like” donuts were presented to her. She was also “given the boot” (an old fire boot with a board gavel engraved with her name). Carol has been serving the District for 20 years as a volunteer firefighter and board member and she will be missed. (Carol’s nickname as a volunteer firefighter was “Boots”.)
2. Safety Committee Meeting will be held on July 18th at Station 1400 at 5:30pm.
3. SDAO Board Training available in Newport on August 17th [see Lois if interested in attending.]

Tim Beatty adjourned the meeting at 7:10 p.m.

The minutes were taken, transcribed and submitted by Lois Smith, Office Administrator

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 1 Date: 07/13/2016

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
X	Carol Smith		Carol Smith
	Jamie Wright		Jamie Wright
	Danny Curler	x	Danny Curler

MOTION:

To approve the following board officers for 2016/2017:

President – Tim Beatty
 Vice-President – Jamie Wright
 Treasurer – Ron Woodard

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Smith	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 2 Date: 07/13/2016

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Carol Smith		Carol Smith
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve the board minutes of June 8, 2016, as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Smith	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 3 Date: 07/13/2016

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Carol Smith	X	Carol Smith
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve payment of bills as listed in the financial statements. Danny Curler declared a conflict with Check #27334 as it is for his business.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Smith	X			
Wright	X			
Curler			No vote	

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 4 Date: 07/13/2016

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
	Tim Beatty		Tim Beatty
X	Carol Smith		Carol Smith
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve payment of the following checks written after the financial statements were prepared:

- 27313 (\$182.00) – Chris DeLong (per diem for training)
- 27318 (\$328.88) – Holiday Inn Express (lodging for Chris DeLong for training)
- 27328 (\$306.75) – Loren Nordyke (per diem & mileage for training)
- 27340 (\$328.88)– Holiday Inn Express (lodging for Loren Nordyke for training)
- 27345 (\$263.00) – Pacific West Ambulance (memberships – 3)
- 27346 (\$1,680.00) – Classic Air Medical (Oregon Lifeguard memberships – 56)
- 27347 (\$3,080.00) – Air Med Care Network (Reach memberships – 56)

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Smith	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 5 Date: 07/13/2016

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
X	Carol Smith		Carol Smith
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve Resolution #2016-08 – Succession Plan for the Fire Chief

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Smith	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 6 Date: 07/13/2016

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
	Tim Beatty		Tim Beatty
	Carol Smith		Carol Smith
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION:

To approve update of the District's weapons policy. (Policy 1.8 – Weapons Policy)

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Smith	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 7 Date: 07/13/2016

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
	Tim Beatty		Tim Beatty
	Carol Smith		Carol Smith
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION:

To approve transfer of \$500 donation from Chinook Winds Casino to the Volunteer Association.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Smith	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	