

**NORTH LINCOLN FIRE & RESCUE DISTRICT #1**

**Board of Directors Meeting - Minutes  
July 11, 2018**

**Attendance:**

**Board Members:**

Ron Woodard  
Tim Beatty  
Jamie Wright  
Al Lee  
Danny Curler

**Staff:**

Doug Kerr  
Jamie Mason  
Rob Dahlman  
Ed Ulrich  
Jim Kusz  
Lois Smith

**Guests: None**

**APPROVED 8/8/2018**

Board President Jamie Wright called the regular board meeting to order at 4:00 p.m.

**Selection of Board Officers for 2018/2019**

Ron Woodard made a motion to keep the same board officers as they are currently:

- President – Jamie Wright
- Vice-President – Tim Beatty
- Secretary/Treasurer – Al Lee

Danny Curler seconded the motion. The motion passed. (See Motion #1)

**Approval of Minutes**

The Board Minutes of 06/13/2018 were presented for approval. Ron Woodard made a motion to approve the minutes as presented; Danny Curler seconded the motion. The motion passed. (See Motion #2)

**Review of Financial Statements and Payment of Bills**

The Board reviewed the monthly financial statements. Ron Woodard made a motion to approve the statements as presented; Danny Curler seconded the motion. The motion passed. (See Motion #3)

The bills were presented for payment. Danny Curler made a motion to approve payment of the bills as presented; Ron Woodard seconded the motion. The motion passed. (See Motion #4)

## BUDGET

No budget items of business at this meeting.

## OLD BUSINESS

### **1. Seismic Project Upgrade**

Chief Kerr reported that the assessed value of Station 1400 has been reviewed and updated to correctly show the current value.

Rob Dahlman updated the Board regarding the progress of the projects.

#### Station 1200

- Currently working on an agreement for the storage of Station 1200 apparatus
- The sheet metal is being removed
- Security fencing is to be installed

#### Station 1400

- Reported on the meeting held with the City, Mackenzie, and NLFR
- Energy upgrade grant to be submitted

### **2. Bond Update**

Chief Kerr updated the Board regarding the following items pertaining to the bond:

- David Ulbrich will attend the August board meeting to review items regarding the bond
- A resolution will be prepared for approval at the August board meeting
- The bond money should be available to the District the second or third week of September.

### **3. EF Recovery**

Chief Kerr reported that the program for highway billings should be up and running in about a week. There will be a training webinar scheduled for September 25<sup>th</sup>. Billings will be made retroactive to July 1, 2018.

#### **4. Civil Service**

Chief Kerr informed the Board that the annual Civil Service meeting will be held on July 18<sup>th</sup>. He also informed the Board that one of the paid firefighters will be resigning this month. The hiring process has begun. The start date is anticipated to be September 25<sup>th</sup>.

#### **5. Morris Excavating Update**

Chief Kerr reported on the damage done to the parking lot at Station 1600 by Morris Excavating dump trucks. He also voiced concerns about the timing of the removal of the sand and that he will be meeting soon with Larry Morris for a discussion.

#### **6. Fire Chief Contract**

Chief Kerr voiced his appreciation to the Board for the employment evaluations recently completed. In the future, the timing of the reviews needs to be done earlier so that the reviews will be complete prior to when the employment contract is reviewed for renewal.

### **New Business**

#### **1. New District Credit Card Authorization**

Chief Kerr informed the Board that the District's new Fire Marshal, Ed Ulrich, should have a District credit card. This requires a Board motion and signatures on the application form. The credit amount will be the same as the other staff (\$5,000).

Ron Woodard made a motion to approve; Danny Curler seconded the motion.  
(See Motion #5)

### **COMMITTEE REPORTS**

#### **Building & Grounds**

Chief Kerr reported that staff and volunteers will be removing sheet metal from Station 1200 and it will be hauled away.

Chief Kerr reported that the air conditioning at Station 1600 is not working and that it will cost \$23,650; however, only \$15,00 was budgeted. This project might be eligible for the energy trust grant.

## **Equipment & Communications**

Chief Kerr reported that a meeting has been scheduled for July 25<sup>th</sup> regarding a communications evaluation; Lincoln City PD will also attend.

Rob Dahlman reported that the City is willing to discuss assisting NLFR with our IT issues.

A question was asked about insurance on apparatus while in storage. Chief Kerr will check into this.

## **Staff Reports**

### **Public Relations / Safety Report**

Jim Kusz reported on the items listed in his report.

### **Training Report**

Jamie Mason updated the Board regarding a COCTOA meeting on the subject of having a county-wide Firefighter Academy. This is moving forward and the Academy should begin in September or October.

Jamie also reviewed the other items on his monthly report.

### **EMS Report**

Rob Dahlman updated the Board regarding the various projects he has been working on which are listed on his report.

### **Fire Marshal Report**

Ed Ulrich updated the Board regarding the items as listed in his monthly report.

### **Chief's Report**

Chief Kerr reported on the following items:

- Alarm response
- Fire Defense Board – Chief Kerr has been selected as the alternate Chief for the next three years.

- Discussion about the annual contribution letter to Chinook Winds. Lincoln County provided a list of properties owned by the Tribe.

**Public Comment – None**

**For the Good of the Order - None**

ADJOURNED AT 5:50 p.m.

*The minutes were taken, transcribed and submitted by*

*Lois Smith*

*Office Administrator*

North Lincoln Fire & Rescue District #1

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 1            Date: 07/11/2018

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve appointment of the following Board Officers for 2018/2019:

President:                    Jamie Wright  
 Vice-President:            Tim Beatty  
 Secretary/Treasurer:     Al Lee

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 2            Date: 07/11/2018

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve the minutes of the 06/13/2018 meeting, as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 3            Date: 07/11/2018

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve the monthly financial statements, as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler			X	

RESULTS

PASSED	FAILED
X	



NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 4            Date: 07/11/2018

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION:

To approve payment of the bills as listed in the financial statements.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 5            Date: 07/11/2018

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve authorization to obtain a new District credit card for Fire Marshal Ed Ulrich, with a credit limit of \$5,000.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	