

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Board of Directors Meeting - Minutes June 14, 2017

Attendance:

Board Members:

Ron Woodard
Tim Beatty
Jamie Wright
Al Lee (arrived late)

Staff:

Don Baker
Doug Kerr
Rob Dahlman
Lois Smith

Guests: None

Absent: Danny Curler

Board President Tim Beatty called the meeting of the Board of Directors to order at 4:00 p.m. at the St. Clair Fire Station.

Budget Hearing

Tim Beatty called the Budget Hearing to order and called for public comments. There were no public comments and the Budget Hearing was closed.

Approval of Minutes – Board Meeting

The minutes of the 06/14/2017 board meeting were approved as amended. The motion was made by Ron Woodard and seconded by Jamie Wright. The motion passed.
(See Motion #1 for the voting record.)

Payment of Bills

The bills were presented for payment. Ron Woodard made a motion to approve payment of the bills; Jamie Wright seconded the motion. The motion passed.
(See Motion #2 for the voting record.)

Budget

1. It was recommended at last month's board meeting to close the AFG Grant Regional Communications Project Special Fund as the project has been completed. Ron Woodard made a motion to approve closing the fund; Jamie Wright seconded the motion. The motion passed. *(See Motion #3 for the voting record.)*

2. Chief Baker discussed a change made to the 2017-18 budget regarding transferring \$18,000 from the General Fund to the Seismic Grant Fund. Resolution #2017-02 (Resolution to adopt the budget, make appropriations, impose and categorize the tax) was presented to the Board for approval. Ron Woodard made a motion to approve the changes and to approve the resolution; Jamie Wright seconded the motion. The motion passed. *(See Motion #4 for the voting record.)*

Old Business – No Old Business

New Business

1. Election Results – Local Option Levy Measure

The election results for the local option levy were presented to the Board for approval. Ron Woodard made a motion to approve the results; Jamie Wright seconded the motion. The motion passed.
(See Motion #5 for the voting record.)

2. Election Results – Board Member Elections

The election results for the three board member positions were presented to the Board for approval.

Position #3: Alan Lee (2-year term 7/1/2017 through 6/30/2019)

Position #4: Jamie Wright (4-year term 7/1/2017 through 6/30/2021)

Position #5: Danny Curler (4-year term 7/1/2017 through 6/30/2021)

Ron Woodard made a motion to approve the election results; Jamie Wright seconded the motion. The motion passed.
(See Motion #6 for the voting record.)

3. Oath of Office for Newly Elected Board Members

It was decided to wait until the July board meeting to administer the Oath of Office to Alan Lee, Jamie Wright, and Danny Curler because Danny Curler was not in attendance at this meeting. It was mentioned that it would need to be the first item of business at the July meeting in order for these three board members to vote on motions, sign checks, etc.

4. New Fire Chief Appointment

Ron Woodard made a motion to appoint Doug Kerr as the new Fire Chief effective July 1, 2017. Jamie Wright seconded the motion. The motion passed.
(See Motion #7 for the voting record.)

5. Fire Chief Contract

Doug Kerr presented the Board with his proposed employment contract as Fire Chief. There were three items that the Board request be changed, which were as follows:

The parties entered into an Employment Agreement, effective July 1, 2017 to June 30, ~~2020~~ **2018**, which provides for a ~~three-year~~ **one-year** term with automatic one-year extensions annually, if mutually agreed upon between Employee and Employer.

Section 9 – Terms of Agreement:

The term of this agreement shall be for a ~~three-(3)~~ **one (1)** year period beginning on the 1st day of July, 2017 and ending on the 30th day of June, ~~2020~~ **2018**; with automatic one-year extensions annually, if mutually agreed upon by Employee and Employer.

Section 10 – Employee Rights:

The Employee shall serve at the pleasure of the Board of Directors of the District and is an “at will” employee. As an “at will” employee, if the Board wishes to terminate the services of the Employee for other than disciplinary reasons, the Employer shall provide the Employee with at least ~~one-hundred-eighty (180)~~ **ninety (90)** days written notice. Such provision is effective regardless of the term of the agreement. The termination of the Fire Chief’s services requires a unanimous vote of the Board of Directors.

Ron Woodard made a motion to approve the contract with the above changes. Jamie Wright seconded the motion. The motion passed.
(See Motion #8 for the voting record.)

COMMITTEE REPORTS

Building & Grounds

1. Doug Kerr updated the Board on the following projects:
 - Station 1600 reroofing – completed
 - Station 1600 carpeting – completed
 - Station 1300 – fueling station/security fence – should be complete by July 1st.
2. Doug Kerr updated the Board regarding apparatus testing.
3. Doug Kerr informed the Board that Morris Excavating is removing sand at the north end of Station 1600 property. Eventually, this will allow the District more usable space in that area.

Equipment & Communications

Chief Baker updated the Board regarding the simulcast IGA with the county.

Staff Reports

Public Relations / Safety – Jim Kusz’s report was included in the board packets.

Training – Jamie Mason’s report was handed out and reviewed.

EMS

Rob Dahlman updated the Board on the hiring process and recent Eclipse Planning meetings.

Assistant Chief’s Report

1. Doug Kerr updated the Board on the Seismic Grants projects. Chief Baker will be assisting with the grants as a volunteer for the next few months.
2. Doug Kerr reviewed the alarm response for the past month.

Chief’s Report

Chief Baker reviewed items in the current budget and the timeline for the Seismic Upgrade Project.

Public Comment – None

For the Good of the Order

Chief Baker’s retirement celebration will be on Friday, June 30th from 1:00 p.m. to 3:00 p.m. at the St. Clair Station.

Tim Beatty adjourned the meeting at 5:30 p.m.

The minutes were taken, transcribed and submitted by Lois Smith, Office Administrator

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 1 Date: 06/14/2017

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the minutes of the 5/17/2017 board meeting, as amended.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee				Absent
Wright	X			
Curler				Absent

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 2 Date: 06/14/2017

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	x	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve bills, as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee				Absent
Wright	X			
Curler				Absent

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 3 Date: 06/14/2017

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve closing the AFG Grant Regional Communications Project Special Fund.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee				Absent
Wright	X			
Curler				Absent

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 4 Date: 06/14/2017

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the changes on the Seismic Upgrade Grant Fund to reflect \$18,000 from the General Fund AND to approve Resolution #2017-02 to adopt the 2017-2018 budget.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee				Absent
Wright	X			
Curler				Absent

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 5 Date: 06/14/2017

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the election results on the District's Local Option Levy Measure #21-181.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee				Absent
Wright	X			
Curler				Absent

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 6 Date: 06/14/2017

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the election results for board members:

- Alan Lee
- Danny Curler
- Jamie Wright

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee				Absent
Wright	X			
Curler				Absent

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 7 Date: 06/14/2017

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the appointment of Doug Kerr as the Fire Chief as of July 1, 2017.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee				Absent
Wright	X			
Curler				Absent

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 8 Date: 06/14/2017

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve employment contract for Doug Kerr as the new Fire Chief, with the changes discussed.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee				Absent
Wright	X			
Curler				Absent

RESULTS

PASSED	FAILED
X	