

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

**Board of Directors Meeting
Minutes
May 18, 2016**

APPROVED

Attendance:

Board Members:

Ron Woodard
Tim Beatty
Jamie Wright
Carol Smith
Danny Curler

Staff:

Don Baker
Doug Kerr
Lois Smith

Guests: none

Absent: no absentees

Board President Ron Woodard called the Public Hearing to order at 6:00 p.m. to hear comments from the public regarding the 2016-2017 budget as approved by the Budget Committee. There were no members of the community in attendance. The Public Hearing was closed at 6:01 p.m.

Board President Ron Woodard called the meeting of the Board of Directors to order at 6:01 p.m. at the St. Clair Fire Station.

Approval of Budget Committee Minutes

The minutes of the 4/13/2016 budget committee meeting were approved as presented. The motion was made by Tim Beatty and seconded by Danny Curler. The motion passed. *(See Motion #1 for the voting record.)*

Approval of Minutes – Board Meeting

The minutes of the 4/13/2016 board meeting were approved as presented. The motion was made by Danny Curler and seconded by Jamie Wright. The motion passed. *(See Motion #2 for the voting record.)*

Payment of Bills

The bills were presented for payment. Tim Beatty made a motion to approve payment of all bills; Danny Curler seconded the motion. The motion passed. *(See Motion #3 for the voting record.)*

Duty Shift Stipend checks and direct deposits were presented for approval by the board. These checks were written after the monthly financials were completed and were not included in the financial statements for this month. Danny Curler made a motion to approve these payments; Tim Beatty seconded the motion. The motion passed. *(See Motion #4 for the voting record.)*

Old Business

Seismic Assessment Services

Chief Baker discussed the proposal from Mackenzie for the seismic assessment services with Mackenzie for Rose Lodge Station 1200. After discussion, Carol Smith made a motion to approve having Mackenzie perform these services for the amounts listed below. Jamie Wright seconded the motion. The motion passed.

(See Motion #5 for the voting record.)

\$10,500	Seismic Assessment
\$ 4,500	Building Expansion
<u>\$ 2,500</u>	Cost Estimating
\$17,500	TOTAL

Also:

Reimbursable expenses (outside printing, outside delivery services, photography, Federal Express, Express Mail, etc. Express Mail, etc.) to be billed at cost plus 10% and are estimated to be \$500

Otis Property / Gary Fromm

Chief Baker updated the Board regarding the request for access through the District's property at the Otis Station. There has been no communication from Gary Fromm since the last board meeting. Chief Kerr handed out a map showing the area Mr. Fromm had staked out and a proposed area to present to him. Communication will be made to Mr. Fromm by either Chief Baker or Chief Kerr to see if he is interested in our proposal. If so, the Board recommended that he have a survey done and if the proposal is approved and continues forward, the District would reimburse him for half of the survey cost.

New Business

Civil Service Commission

Bob Gibson's term of service on the Civil Service Commission will expire on 7/10/2016. Danny Curler made a motion to re-appoint Mr. Gibson for a 4-year term, beginning on 7/11/2016. Carol Smith seconded the motion. The motion passed.

(See Motion #6 for the voting record.)

COMMITTEE REPORTS

Building & Grounds

Station 1600 Name Change

Doug Kerr reported that work is progressing on the items that need to be done for the Station 1600 name change. The rededication/open house is scheduled for Friday, June 10th. Having difficulty locating a photo of Elmo St. Clair. Carol Smith indicated that she would try to find one on Ancestry.com.

Apparatus Repairs

Doug Kerr reported on the various apparatus needing repairs.

Equipment & Communications

Mobile Radios – Jet Skis

Doug Kerr reported that the mobile radios for the jet skis are almost complete. Discussion about possible future upgrades on water rescue communications.

Public Relations/Safety

Doug Kerr indicated that Jim Kusz's report is in their board packet; and that the investigation of the recent water rescue incident has been completed.

Training

Doug Kerr indicated that the applicant process is beginning for the next Recruit Academy. Lois indicated that there are currently six applicants.

Assistant Chief's Report

Doug Kerr reported on the following:

- 1) The District continues to be extremely busy; 190 alarms for April.
- 2) Discussion on the recent structure fire and investigation.
- 3) Working with KrieAnn on the salary survey for clerical positions. Should be ready to present to the board at the June meeting.

Chief's Report

Chief Baker reported on the following:

Bond Refinancing

Chief Baker discussed the savings the District (taxpayers) will receive due to the refinancing of the bond. It was requested that the media be informed of this, as well as the ISO rating improvement. Chief Kerr will speak with Jim Kusz about handling this.

Capital Replacement Schedule – ongoing project.

Chief's Contract

Chief Baker plans to retire effective 6/30/2016, be off the required 30 days, and have a new employment contract as a non-PERS employee beginning 8/1/2016 and ending 6/30/2017. Chief Baker will have a contract ready for the board at the June meeting.

Water Rescue

Discussion regarding developing a plan for water rescue between North Lincoln Fire, Nestucca, and Netarts-Oceanside. A water rescue summit is being planned.

Coastal Chiefs

Chief Baker was appointed as the Chairman of the Coastal Chiefs again.

Safer Grant

It was discussed that the District should apply for a Safer Grant for paid firefighters in the future.

Public Comment – None

For the Good of the Order - None

Ron Woodard adjourned the meeting at 7:47 p.m.

The minutes were taken, transcribed and submitted by Lois Smith, Office Administrator

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 1 Date: 05/18/2016

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Carol Smith		Carol Smith
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve the budget committee meeting minutes of 4/13/2016, as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Smith	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 2 Date: 05/18/2016

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Carol Smith		Carol Smith
	Jamie Wright	X	Jamie Wright
X	Danny Curler		Danny Curler

MOTION:

To approve the minutes of the 04/13/2016 board meeting, as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Smith	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 3 Date: 05/18/2016

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Carol Smith		Carol Smith
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve payment of all the bills as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Smith	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 4 Date: 04/13/2016

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Carol Smith		Carol Smith
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION:

To approve payment of the April Duty Shift Stipends, as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Smith	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 5 Date: 05/18/2016

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
X	Carol Smith		Carol Smith
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the proposal from Mackenzie for the Seismic Assessment at the Rose Lodge Station 1200.

\$10,500 Seismic Assessment
 \$ 4,500 Building Expansion
\$ 2,500 Cost Estimating
\$17,500 TOTAL

Reimbursable expenses (outside printing, outside delivery services, photography, Federal Express, Express Mail, etc. Express Mail, etc.) to be billed at cost plus 10% and are estimated to be \$500

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Smith	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 6 Date: 04/13/2016

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Carol Smith	X	Carol Smith
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION:

To approve re-appointment of Bob Gibson to the Civil Service Commission for a 4-year term beginning on 7/11/2016.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Smith	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	