

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Board of Directors Meeting - Minutes

May 9, 2018

[approved 6/13/2018]

Attendance:

Board Members:

Ron Woodard
Tim Beatty
Jamie Wright
Al Lee
Danny Curler

Staff:

Doug Kerr
Jamie Mason
Rob Dahlman (Absent)
KrieAnn Kudar
Ed Ulrich
Jim Kusz
Lois Smith

Guests: None

Board President Jamie Wright called the meeting of the Board of Directors to order at 4:00 p.m. at the St. Clair Fire Station.

Approval of Minutes

The Board Minutes of 4/11/2018 were presented for approval. Ron Woodard made a motion to approve and Tim Beatty seconded the motion. The motion passed. (See Motion #1)

Payment of Bills

The Board reviewed the monthly financial statements. Ron Woodard made a motion to approve the statements as presented; Danny Curler seconded the motion. The motion passed. (See Motion #2)

The bills were presented for payment. Danny Curler declared a conflict with check #29092 which was for his business. Ron Woodard made a motion to approve payment of the bills; Tim Beatty seconded the motion. The motion passed. (See Motion #3)

BUDGET

Chief Kerr reviewed with the Board the process he has been going through regarding the budget preparation.

Chief Kerr introduced Ed Ulrich, our new Fire Marshal, to the Board. The Board members welcomed him to NLFR.

OLD BUSINESS - None

New Business

1. Length of Service Awards Program (LOSAP) quarterly reports

The LOSAP reports for the quarter January – February – March 2018 (activity report, qualified report, contribution report) were presented for approval. Ron Woodard made a motion to approve the reports; Tim Beatty seconded the motion. The motion passed. (See Motion #4)

2. LOSAP Contribution Check

The check for the quarterly LOSAP contribution was prepared after the financial statements were prepared and, therefore, do not appear on the statements. Tim Beatty made a motion to approve Check #28988 in the amount of \$10,585; Danny Curler seconded the motion. The motion passed. (See Motion #5)

3. Fire Service Contract

A fire service contract was requested by Sabrina and Tim Delugach. They are building a home on Tax Lot #07-10-14-BB-00200-00. Once the structure is complete and the District is able to obtain an assessed value, an invoice for the fire service contract will be sent to them. Tim Beatty made a motion to approve the contract; Danny Curler seconded the motion. The motion passed. (See Motion #6)

4. Policy Change/Update

Information was provided to the Board regarding suggested changes in Section 8.3. After some discussion, it was requested by the Board to have a legal review of the changes. It can be reviewed at the June board meeting.

5. Seismic Upgrade / Remodel – Bob Everest Station

Documents from Mackenzie were presented for review regarding the Bob Everest remodel and seismic upgrade. The District is recommending that the contract be accepted with the exception of the site review. Ron Woodard made a motion to approve the contract, except the site review section; Tim Beatty seconded the motion. The motion passed. (See Motion #7)

COMMITTEE REPORTS

Building & Grounds

- Chief Kerr discussed the drainage problem at Station 1200.
- Chief Kerr informed the Board regarding the sinkhole in the parking lot at Station 1600, which is being repaired.
- Chief Kerr met with Chief Baker regarding the verbal agreement made with Larry Morris for the removal of the sand at Station 1600. Chief Baker suggested a letter be sent outlining the agreement.
- Ron Woodard inquired about the property line issue at Station 1200. Chief Kerr reported that a survey had been done and he will be sending Ray Drayton a letter.
- Chief Kerr reported that the old generator at Station 1200 has been removed and sold for scrap.
- Chief Kerr reported that a new turnout washer has been installed at Station 1600.
- Chief Kerr reported that the apparatus bay at Station 1400 has been reconfigured. There was discussion about the possibility of out-sourcing apparatus repairs.
- There was discussion about a staff vehicle being towed twice to Tillamook. Ron Woodard inquired about towing insurance. Chief Kerr will check to see if it is available and report at the next meeting.

Equipment & Communications -- None

Staff Reports

Public Relations / Safety

Jim Kusz updated the Board regarding the various projects he has been working on which are listed in his report.

Chief Kerr informed the Board of the award that was presented to Capt. Kusz. He was awarded the 2018 Community College Educator of the Year by the OACCE (Oregon Association of Community and Continuing Education). Congratulations, Jim!

Training

Jamie Mason updated the Board regarding the various projects he has been working on which are listed in his report. Kudos to Jamie for submitting 50+ certifications to DPSST!

EMS

Rob Dahlman is attending the Oregon Fire Chief's Conference at Eagle Crest and was not in attendance at the board meeting. His board report was included in the board books for review. Chief Kerr reviewed the items with the Board.

Chief's Report

- Chief Kerr updated the Board regarding what has been happening regarding the election.
- Chief Kerr informed the Board that the career firefighters' union is now official. The name of the union is "North Lincoln Professional Firefighters Local #5169."
- Chief Kerr reported that 1501 and 1231 are now repaired and will be back in District and in-service tomorrow.
- Chief Kerr reported on the monthly alarms.

Public Comment – None

For the Good of the Order

Jim Kusz updated the Board regarding his findings on obtaining information about Bob Everest. He shared a photo of Bob Everest when he was a boy. It has been difficult to locate information, but he is still researching.

Before the meeting was adjourned, Lois Smith requested that Check #28989 in the amount of \$176.84 be approved. This check replaced Check #28960 (check voided) in the amount of \$789.39 payable to Bankcard Center. An unauthorized charge was made on Dave McKee's credit card and the bank will be issuing a credit. However, the account has been closed due to the unauthorized charges. Therefore, we are paying the credit card for the full amount minus the \$612.55 unauthorized amount. Ron Woodard made a motion to approve the check; Danny Curler seconded the motion. The motion passed. (See Motion #8)

ADJOURNED AT 5:30 p.m.

The minutes were taken, transcribed and submitted by Lois Smith, Office Administrator

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 1 Date: 05/09/2018

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the minutes of the 4/11/2018 board meeting, as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 2 Date: 05/09/2018

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve the financial statements as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 3 Date: 05/09/2018

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve payment of the bills as listed in the financial reports. Danny Curler declared a conflict with Check #28982 as the check is for his business.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler			X	No vote

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 4 Date: 05/09/2018

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the quarterly LOSAP reports for January-February-March 2018.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 5 Date: 05/09/2018

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve Check #28988 in the amount of \$10,585 for the quarterly LOSAP contributions.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 6 Date: 05/09/2018

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve the Fire Service Contract for Sabrina & Tim Delugach.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 7 Date: 05/09/2018

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the contract for Mackenzie, except the site review section.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 8 Date: 05/09/2018

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve Check #28989 in the amount of \$176.84 payable to Bankcard Center.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	