

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Board of Directors Meeting Minutes April 13, 2016

Attendance:

Board Members:

Ron Woodard
Tim Beatty
Jamie Wright
Carol Smith
Danny Curler

Staff:

Don Baker
Doug Kerr
Lois Smith

Guests: David Ulbricht

Absent: no absentees

Board President Ron Woodard called the meeting of the Board of Directors to order at 6:00 p.m. at the St. Clair Fire Station. Danny Curler made a motion to appoint Kip Ward to the Budget Committee; Tim Beatty seconded the motion. The motion passed. *(See Motion #1 for the voting record).* The board meeting was closed at 6:01 p.m.

The Budget Committee was called to order at 6:01 p.m. and adjourned at 8:25 p.m. The minutes of the Budget Committee are available for review upon request, but are not a part of these board minutes.

Ron Woodard re-opened the Board of Directors meeting at 8:35 p.m.

Bond Refinancing

David Ulbricht reviewed with the Board the status of the bond refinancing. The bonds have been sold and there are just a few more steps to complete. The bottom line is that the taxpayers will save \$448,357.75 over the life of the bond. The Board thanked David for all his efforts in assisting our District with this refinancing. David mentioned how exceptionally well Chief Baker did with presenting the information needed.

Approval of Minutes

The minutes of the 03/09/2016 board meeting were approved as presented. The motion was made by Danny Curler and seconded by Tim Beatty. The motion passed. *(See Motion #2 for the voting record.)*

Payment of Bills

The bills were presented for payment. Danny Curler declared a conflict with Checks #27041 and #27089, as the checks were for his business. Tim Beatty made a motion to approve payment of all bills; Jamie Wright seconded the motion. The motion passed. *(See Motion #3 for the voting record.)*

Old Business

Oregon Fire Service Museum – Fundraiser

Carol Smith reviewed with the Board the information about purchasing a brick for the fundraiser for the Oregon Fire Service Museum. Doug Kerr said he would present the information to the Volunteer Association for their consideration.

New Business

LOSAP – 1/1/2016 through 3/31/2016

Documents were presented to the Board for the quarter ending 3/31/2016. The total contribution amount (at \$5.00 per point) is \$12,525.00. Carol Smith made a motion to approve this contribution to our volunteers' LOSAP accounts. Danny Curler seconded the motion. *(See Motion #4 for the voting record.)*

COMMITTEE REPORTS

Building & Grounds

- 1) Doug Kerr reported that the Maintenance Division is focusing on apparatus maintenance.
- 2) There was discussion about the area that Gary Fromm staked out at the Otis Station. There have been no decisions about the issue at this time.

Equipment & Communications

Doug Kerr reported that Dave Clark has installed marine radios on the jet skis.

Public Relations/Safety

Doug Kerr indicated that Jim Kusz's report is in their board packet.

Training

Doug Kerr indicated that Jamie Mason's report is in their board packet.

Assistant Chief's Report

Doug Kerr reported on the following:

- 1) The District's ISO rating has been upgraded from 4 & 8 to 3 & 4. Areas within a water system are now 3 instead of 4; rural areas are now 4 instead of 8. These new rates will take effect July 1, 2016.
- 2) Discussion about the Active Shooter Drill at Taft High School held last month.
- 3) Inspections have been completed at all three Lincoln County Schools in our District with the assistance of the Oregon State Fire Marshal's Office.
- 4) Have been working with Jim Kusz and KrieAnn Kudar to finish up the water rescue incident.
- 5) Alarm activity for last month was discussed; as usual, the number has increased.
- 6) Discussion about the recent fire in Gleneden Beach; our District responded to for mutual aid.

Chief's Report

Chief Baker reported on the following:

- 1) Continuing to update the capital replacement schedule.
- 2) Discussion on the health care changes.
- 3) Discussion about the "corrected" addendum to the fire chief contract. The incorrect salary was put on the addendum that was approved at the March 2016 board meeting. The salary as approved by the Budget Committee for 2015/2016 was shown correct in all the budget documents. However, the new amount was not forwarded to the person preparing the monthly payroll. The "corrected" addendum has the correct salary amount. Also, Chief Baker is due back pay for July 1, 2015 through March 31, 2016. Tim Beatty made a motion to approve the above; Danny Curler seconded the motion. The motion passed. *(See Motion #5 for the voting record.)*
- 4) County-wide Communications – Chief Baker reported that the maintenance contract was discussed at the communication budget meeting.
- 5) It was requested by Chief Baker that the next board meeting (which is also the Budget Hearing) be changed to the following week so he would be able to attend as he will be out of town on the regular meeting date. The Board agreed that the May meeting will take place one week later on May 18th. We will still be in compliance with the legal publications, etc. for the budget hearing.

Public Comment – None

For the Good of the Order

Ron reminded the Board and the staff that staff members should do a salary survey as requested by the Budget Committee. Chief Baker indicated that it would be done.

Ron Woodard adjourned the meeting at 10:00 p.m.

The minutes were taken, transcribed and submitted by Lois Smith, Office Administrator

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 1 Date: 04/13/2016

| | | | |
|-----------------|--------------|---------------------|--------------|
| Motion Made By: | | Motion Seconded By: | |
| | Ron Woodard | | Ron Woodard |
| | Tim Beatty | X | Tim Beatty |
| | Carol Smith | | Carol Smith |
| | Jamie Wright | | Jamie Wright |
| X | Danny Curler | | Danny Curler |

MOTION:

To approve the appointment of Kip Ward to the Budget Committee for the terms 2016/2017, 2017/2018, and 2018/2019.

| | FOR | AGAINST | ABSTAINED | COMMENTS |
|---------|-----|---------|-----------|----------|
| Woodard | X | | | |
| Beatty | X | | | |
| Smith | X | | | |
| Wright | X | | | |
| Curler | X | | | |

RESULTS

| | |
|--------|--------|
| PASSED | FAILED |
| X | |

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 2 Date: 04/13/2016

| | | | |
|-----------------|--------------|---------------------|--------------|
| Motion Made By: | | Motion Seconded By: | |
| | Ron Woodard | | Ron Woodard |
| X | Tim Beatty | | Tim Beatty |
| | Carol Smith | | Carol Smith |
| | Jamie Wright | X | Jamie Wright |
| | Danny Curler | | Danny Curler |

MOTION:

To approve the minutes of the 03/09/2016 board meeting, as presented.

| | FOR | AGAINST | ABSTAINED | COMMENTS |
|---------|-----|---------|-----------|----------|
| Woodard | X | | | |
| Beatty | X | | | |
| Smith | X | | | |
| Wright | X | | | |
| Curler | X | | | |

RESULTS

| | |
|--------|--------|
| PASSED | FAILED |
| X | |

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 3 Date: 04/13/2016

| Motion Made By: | | Motion Seconded By: | |
|-----------------|--------------|---------------------|--------------|
| | Ron Woodard | | Ron Woodard |
| X | Tim Beatty | | Tim Beatty |
| | Carol Smith | | Carol Smith |
| | Jamie Wright | X | Jamie Wright |
| | Danny Curler | | Danny Curler |

MOTION:

To approve payment of all the bills as presented. Danny Curler declared a conflict with Checks #27041 and #27089 as they are for his business.

| | FOR | AGAINST | ABSTAINED | COMMENTS |
|---------|-----|---------|-----------|----------|
| Woodard | X | | | |
| Beatty | X | | | |
| Smith | X | | | |
| Wright | X | | | |
| Curler | | | | No vote |

RESULTS

| PASSED | FAILED |
|--------|--------|
| X | |

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 4 Date: 04/13/2016

| | | | |
|-----------------|--------------|---------------------|--------------|
| Motion Made By: | | Motion Seconded By: | |
| | Ron Woodard | | Ron Woodard |
| | Tim Beatty | | Tim Beatty |
| X | Carol Smith | | Carol Smith |
| | Jamie Wright | | Jamie Wright |
| | Danny Curler | X | Danny Curler |

MOTION:

To approve the quarterly LOSAP contribution for the period of 1/1/2016 through 03/31/2016 in the amount of \$12,525.00.

| | FOR | AGAINST | ABSTAINED | COMMENTS |
|---------|-----|---------|-----------|----------|
| Woodard | X | | | |
| Beatty | X | | | |
| Smith | X | | | |
| Wright | X | | | |
| Curler | X | | | |

RESULTS

| | |
|--------|--------|
| PASSED | FAILED |
| X | |

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 5 Date: 04/13/2016

| | | | |
|-----------------|--------------|---------------------|--------------|
| Motion Made By: | | Motion Seconded By: | |
| | Ron Woodard | | Ron Woodard |
| X | Tim Beatty | | Tim Beatty |
| | Carol Smith | | Carol Smith |
| | Jamie Wright | | Jamie Wright |
| | Danny Curler | X | Danny Curler |

MOTION:

To approve the "corrected" addendum to Chief Baker's employment contract to show the correct salary and to approve the back pay due beginning 7/1/2016.

| | FOR | AGAINST | ABSTAINED | COMMENTS |
|---------|-----|---------|-----------|----------|
| Woodard | X | | | |
| Beatty | X | | | |
| Smith | X | | | |
| Wright | X | | | |
| Curler | X | | | |

RESULTS

| | |
|--------|--------|
| PASSED | FAILED |
| X | |