

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Board of Directors Meeting - Minutes April 11, 2018

Attendance:

Board Members:

Ron Woodard
Tim Beatty
Jamie Wright
Al Lee
Danny Curler

Staff:

Doug Kerr
Jamie Mason
Rob Dahlman
KrieAnn Kudar
Jim Kusz
Lois Smith

Guests: None

Board President Jamie Wright called the meeting of the Board of Directors to order at 4:00 p.m. at the St. Clair Fire Station.

Contract Review Board

The Contract Review Board was opened at 4:00 p.m. Rob Dahlman reviewed the two contracts with Emerick Construction and other items regarding the seismic projects. Ron Woodard made a motion to approve the contracts; Danny Curler seconded the motion. The motion passed. (See Motion #1) The Contract Review Board was closed at 4:05 p.m.

Approval of Minutes

The Board Minutes of 03/14/2018 were presented for approval. Tim Beatty made a motion to approve and Ron Woodard seconded the motion. The motion passed. (See Motion #2)

Payment of Bills

The Board reviewed the monthly financial statements. Tim Beatty made a motion to approve the statements as presented; Ron Woodard seconded the motion. The motion passed. (See Motion #3) Chief Kerr is currently reviewing the monthly financial statements after they are prepared by Kathie; he is also reviewing them at the monthly staff meetings.

The bills were presented for payment. Danny Curler declared a conflict with check #28904 which was for his business. Tim Beatty made a motion to approve payment of the bills; Ron Woodard seconded the motion. The motion passed. (See Motion #4)

Two payroll checks were presented for approval and signatures. These checks were for replacement checks where the original checks were lost. Ron Woodard made a motion to approve; Danny Curler seconded the motion. The motion passed. (See Motion #5)

BUDGET

- There was discussion regarding the open positions on the Budget Committee.
- Ron Woodard made a motion to approve Gregory Ernst to serve on the Budget Committee in Position #1; Tim Beatty seconded the motion. (See Motion #6)
A budget calendar has already been given to him.
- Ron Woodard requested that legal be contacted to make sure there wouldn't be a conflict of interest to have an employee of Pacific West Ambulance (Monica Worley) on the committee in Position #2.
- Budget Officer – Tim Beatty made a motion to appoint Al Lee as the Budget Officer for 2018/2019; Danny Curler seconded the motion. The motion passed.
(See motion #7)

OLD BUSINESS

May Election

Chief Kerr reported to the Board regarding the items being done and planned relating to the election in May.

- The informational flyer has been approved by the Secretary of State and is now being printed.
- Discussion about the recent articles in the newspapers relating to the election
- Discussion about upcoming radio programs
- Discussion about presentations (Rotary, CERT)
- Discussion about the two Open House events planned
- Discussion about the video being prepared to put on Facebook

New Business

1. District Credit Card Limits (Bank of the West)

There was discussion about the need to have the credit limits increased to \$5,000 on each of the cards as listed:

Robert Dahlman
Jamie Mason
Dave McKee
Lois Smith

Danny Curler made a motion to approve the increase;
Ron Woodard seconded the motion. The motion passed. (See Motion #7)

2. Surplus Item – Generator

The generator at Station 1200 is very old and parts are no longer available to repair or service it. It was recommended that it be declared as surplus. Ron Woodard made a motion to approve; Danny Curler seconded the motion. The motion passed. (See Motion #8) Staff indicated that there is a generator to use temporarily if needed.

3. Burn Tower at Station 1300

There was discussion about possibly using the old burn tower at Station 1300 for a live fire training.

COMMITTEE REPORTS

Building & Grounds

- There was discussion about apparatus repairs
- Station 1200 and Station 1300 are being cleaned up

Equipment & Communications

There was discussion about the consultant reviewing our communication system shortly.

Staff Reports

Public Relations / Safety

Jim Kusz updated the Board regarding the various projects he has been working on which are listed in his report. A few highlights from his report were:

- Interviews were done for the Weather Channel's Survivors and Heroes program relating to the Cape Kiwanda event in February 2016; it will also include information on beach safety.
- Working again with hotels/motels regarding beach safety.
- Red Cross is working with NLFR regarding a smoke alarm program this coming fall. There will be no cost to NLFR.
- Working on an address sign program for areas not covered previously.

Training

Jamie Mason updated the Board regarding the various projects he has been working on which are listed in his report. A few highlights from his report were:

- Concluded a Fire Officer course using our new digital classroom; 36 individuals participated.

- Currently working on an agreement with the hospital regarding providing them with haz-mat services. If this goes through, the hospital will give NLFR the haz-mat equipment/supplies they have.
- Currently recruiting for the fall Firefighter Academy which begins in September.

EMS

Rob Dahlman updated the Board regarding the various projects he has been working on which are listed on his report. A few highlights from his report were:

- Ambulance billings – collected \$686.53 and \$378.56
- Requested funds from the Safer Grant
- Seismic Grant – requested funds; may have a problem with getting reimbursed for the station surveys.
- Discussion about the property line issue at Station 1200.
- The SCBA grant was unsuccessful.

Chief's Report

Chief Kerr updated the Board regarding the various projects he has been working on which are listed in his report. A few highlights from his report were:

- Update on the hiring of a Fire Marshal, Ed Ulrich, who will begin work on May 1st
- Discussion about a recent structure fire
- Alarm response review
- Discussion about ISO regarding our rating. With the paid crew on duty, the District is closer to being rated as 2 in town.

Ron Woodard inquired about Civil Service and how it would work with the union or if it is needed or not. Chief Kerr indicated that he would contact legal about this.

Ron Woodard inquired about the highway billing update. Chief Kerr indicated that he is waiting for a presentation from the company.

Public Comment – None

For the Good of the Order – None

ADJOURNED AT 5:35 p.m.

The minutes were taken, transcribed and submitted by Lois Smith, Office Administrator

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 1 Date: 04/11/2018

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve the two contracts with Emerick Construction for Station 1200 and Station 1400.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 2 Date: 04/11/2018

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the minutes of the 3/14/2018 board meeting, as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 3 Date: 04/11/2018

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the financial statements as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 4 Date: 04/11/2018

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve payment of the bills as listed in the financial reports. Danny Curler declared a conflict with Check #28904 as the check is for his business.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler			X	

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 5 Date: 04/11/2018

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve two replacement payroll checks.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 6 Date: 04/11/2018

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve Gregory Ernst to be a member of the Budget Committee in Position #1

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 7 Date: 04/11/2018

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve nomination of Al Lee as the Budget Officer for 2018/2019.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 8 Date: 04/11/2018

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

Declare the generator at Station 1200 as surplus property.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	