

**NORTH LINCOLN FIRE & RESCUE DISTRICT #1**

**Board of Directors Meeting - Minutes  
March 14, 2018**

**Attendance:**

**Board Members:**

Ron Woodard  
Tim Beatty  
Jamie Wright  
Al Lee  
Danny Curler

**Staff:**

Doug Kerr  
Jamie Mason  
Rob Dahlman  
KrieAnn Kudar  
Lois Smith

**Guests:**

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Board President Jamie Wright called the meeting of the Board of Directors to order at 4:00 p.m. at the St. Clair Fire Station.

**Approval of Minutes**

The Board Minutes of 02/14/2018 were presented for approval. Ron Woodard made a motion to approve and Danny Curler seconded the motion. The motion passed.  
(See Motion #1)

**Payment of Bills**

The Board reviewed the monthly financial statements. Tim Beatty made a motion to approve the statements; Ron Woodard seconded the motion. The motion passed.  
(See Motion #2)

The bills were presented for payment. Danny Curler declared a conflict with three checks (28755, 28787, 28837) that were for his business. Ron Woodard made a motion to approve payment of the bills; Tim Beatty seconded the motion. The motion passed. (See Motion #3)

It was requested that Lois make sure that Chief Kerr has a copy of the financial statements as soon as they are prepared.

## BUDGET

There was discussion regarding the positions on the Budget Committee.

- Position #1 – is vacant (Kip Ward passed away) – has one year left in term
- Position #2 – is vacant (Larry Garrison does not wish to serve another term)
- Position #3 – Peter Lutz has agreed to serve another term
- Position #4 – Dave Price has 2 more years in his term
- Position #5 – Jerry Cooksey has 2 more years in his term

Several individuals had been contacted who declined to serve on the committee. Danny Curler will contact Linda Roy to see if she would be willing to be on the committee in Position #1 for this coming budget year (2018/2019).

Jamie Mason asked Monica Worley (Pacific West Ambulance) if she would like to be on our budget committee; she is very willing to serve. She will fill Position #2 for three budget years. Lois will make sure she has a budget calendar.

## OLD BUSINESS

### 1. 2017-18 Audit

The written comments prepared by our accountant was presented to the Board for approval along with the audit. Ron Woodard made a motion to approve the audit with the comments; Danny Curler seconded the motion. The motion passed. (See Motion #4)

### 2. May Election

Chief Kerr reported to the Board regarding the items being done and planned relating to the election in May.

- The Explanatory Statement and SEL805 have been prepared and will be forwarded to the elections office.
- A video is being made which will be posted on the District's Facebook page and used for presentations.
- A flyer is being prepared to mail out just prior to the ballots being mailed.
- Presentations will be made to groups such as the Rotary, Kiwanis, etc.
- The deadline for having an argument in favor or opposing in the voters' pamphlet is this coming Monday, March 19<sup>th</sup>.
- The Volunteer Association had a meeting on Monday evening to discuss the election; staff were excused from the meeting to prevent any conflict with staff activity regarding the bond election.

## **New Business – None**

## **COMMITTEE REPORTS**

### **Building & Grounds**

- Chief Kerr reported that the front entrance doors at Station 1400 and Station 1600 have been sanded and repainted.
- Chief Kerr mentioned the apparatus repairs that the Maintenance Division is working on currently.

### **Equipment & Communications – nothing to report**

## **Staff Reports**

### **Public Relations / Safety**

- Jim Kusz's report and the safety committee minutes were included in the board books for review.

### **Training**

- Jamie Mason updated the Board regarding the purchases made with the HazMat grant. The HazMat shelter was set up for the Board to walk through; the trailer was open so the Board could see it. Chief Mason is currently preparing the HazMat curriculum.
- At the recent COCTOA meeting, it was decided to move forward with a county-wide Firefighter Academy in September.
- Tech rescue classes will be held in August.
- Discussion regarding licensing of drone operators.
- Other items on Jamie's board report were reviewed.
- There was discussion regarding volunteers who have resigned.

## **EMS**

- Rob Dahlman updated the Board regarding ambulance billings and transports
- Security cameras have been installed at Station 1400 and Station 1300.
- Update on the Seismic Upgrade Project. A timeline was reviewed.
- Outdated turnouts were donated and will be going to Mexico.

## **Chief's Report**

- Chief Kerr informed the Board that staff are meeting every Monday morning to discuss the election and the seismic projects.
- Budget requests are being made by volunteers.
- Discussion about the new fire marshal who was hired, who will begin on May 1<sup>st</sup>.
- Discussion about the paid firefighters forming a union
- Alarm response was reviewed.
- Received a contribution check from Chinook Winds Casino.
- The Awards Banquet was discussed.

**Public Comment** – None

**For the Good of the Order** – None

ADJOURNED AT 5:45 p.m.

*The minutes were taken, transcribed and submitted by Lois Smith, Office Administrator*

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 1            Date: 03/14/2018

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve 03/14/2018 board minutes, as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 2            Date: 03/14/2018

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the monthly financial reports, as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 3            Date: 03/14/2018

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve payment of the bills as listed in the financial reports. Danny Curler declared a conflict with Checks #28755, 28787, and 28837 as the checks are for his business.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler			X	

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 4            Date: 03/14/2018

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve the 2016/2017 audit with NLFR comments.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	