

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Board of Directors Meeting

Minutes

March 9, 2016

Attendance:

Board Members:

Ron Woodard
Tim Beatty
Jamie Wright
Carol Smith
Danny Curler

Staff:

Don Baker
Doug Kerr
Lois Smith

Guests: no guests

Absent: no absentees

Board President Ron Woodard called the meeting of the Board of Directors to order at 6:00 p.m. at the St. Clair Fire Station.

Approval of Minutes

The minutes of the 02/10/2016 board meeting were approved as amended. The motion was made by Tim Beatty and seconded by Jamie Wright. The motion passed. (See Motion #1 for the voting record.)

Payment of Bills

The bills were presented for payment. Danny Curler declared a conflict with Check #26958, as the check was for his business. Tim Beatty made a motion to approve payment of all bills; Jamie Wright seconded the motion. The motion passed. (See Motion #2 for the voting record.)

Old Business

Tsunami Warning System

There was discussion about the current tsunami warning system which is now in place for distant tsunamis only; for a local tsunami, the earthquake itself is the warning. It was discussed that there are several warning devices currently being used, such as Reverse 911, Everbridge, and NOAA.

There was discussion about the possibility of adding to the current system, or doing away with it entirely. Ron Woodard made a suggestion that the District maintain the current system and discuss the topic again in two to three years.

Ron Woodard asked each board member their opinion on the subject. Their responses are as follows:

- Carol Smith – Continue to maintain the system and keep the sirens in operation forever.
- Danny Curler – Keep the sirens operating with no expansion of the system.
- Jamie Wright – Keep the sirens operating with no expansion of the system.
- Tim Beatty – Keep the sirens operating and remove them in two to three years.

It was the consensus of the board to maintain the current system at this time and discuss the subject again in two to three years. Chief Baker stated his opinion that the District might want to consider doing a public survey about the sirens.

New Business

1. Resolution #2016-02 **(Resolution Regarding an Employee's Final Pay Upon Separation)**

Chief Baker reviewed with the board that currently an employee's final pay includes all unused vacation hours, holiday hours, wellness hours, and any other compensatory time which has been accrued.

The proposed change to the final pay would be: 50% as a contribution to the employee's HRA-VEBA account and the remaining 50% as a final paycheck. The board can review and revise this on an annual basis as they wish.

After the resolution was read by Carol Smith, Danny Curler made a motion to approve the resolution. Tim Beatty seconded the motion. The motion passed. (See Motion #3 for the voting record.)

2. Resolution #2012-03 **(Resolution to Appropriate Insurance Money to Purchase Jet Ski & Rescue Board)**

An insurance check in the amount of \$10,591.05 was received for the loss of the jet ski and rescue board. These funds need to be appropriated to the General Fund Capital Outlay in order to purchase the replacement items. After Carol Smith read the resolution, she made a motion to approve the resolution. Danny Curler seconded the motion. The motion passed. (See Motion #4 for the voting record.)

3. Addendum "C" to the Fire Chief Employment Agreement

Chief Baker proposed an addendum to his current employment agreement to insert items which were previously approved by the board, but were not changed in his employment agreement.

The items in the addendum are:

- 1) \$400 per month for vehicle allowance (which began 7/1/2014)
- 2) Annual salary which is in effect is \$109,845 per year
- 3) Vacation benefits changed to 17.25 hours per month with a maximum accrual of 828 hours.

This addendum will be effective from January 1, 2016 through June 30, 2016.

Danny Curler made a motion to approve the addendum; Carol Smith seconded the motion. The motion passed. (See Motion #5 for the voting record.)

4. Oregon Fire Service Museum Fundraiser

Carol Smith discussed the fundraiser that the Oregon Fire Service Museum is conducting by selling plaques for \$100 to \$150 each. The plaques could have the names of retired members, members who have passed away, etc. Carol indicated that information could be obtained by going on line. She will bring the paperwork to the next board meeting.

COMMITTEE REPORTS

Building & Grounds

Doug Kerr reported that the Maintenance Division is close to having projects finished for this year. Some of the items scheduled for the next three months include repairs to the south wall at Station 1600 and the lighting project at Station 1700.

Equipment & Communications

- 1) Doug Kerr asked about the lease on the Highland Estates repeater and if we are still paying the monthly fee. Chief Baker indicated that we will continue to pay this each month for now until we receive an invoice from Lincoln County per the agreement. At that time, we will send our invoice to Lincoln County for what we have paid.
- 2) Chief Baker reported that he is working on the equipment replacement schedule.
- 3) There was discussion about the requested access through the back of the Otis Station property by Gary Fromm. Mr. Fromm had staked out the area; however, it was not as originally requested. Carol Smith suggested that the District stake out what he can access.

Public Relations/Safety

- 1) Doug Kerr reported on the recent ham dinner and that the numbers were down – less than 400. The plan is to hold the event next year which is the 60th and if the numbers are still low, to re-evaluate whether to continue.
- 2) Doug Kerr reported that Jim Kusz is working on the report regarding the recent water rescue incident.

Training – No report was submitted this month.

Assistant Chief's Report

Doug Kerr reported on the following:

- 1) Budget requests for the coming year have been submitted to Chief Baker.
- 2) Working on the apparatus replacement schedule.
- 3) Working on the fire investigation at the Rodeway Inn.
- 4) Still have not received the ISO grading.
- 5) Jim Kusz is being presented with the “Golden Sparky” award from the Oregon State Fire Marshal’s Office.
- 6) Discussed alarm activity.

Chief's Report

Chief Baker reported on the following:

- 1) Working on the bond refinancing; phone conference tomorrow.
- 2) New bond request/election: The City of Lincoln City will be having an item (police station) on the November election. The board agreed with Chief Baker that the District should focus on the May election for both a levy and bond.

Ron Woodard asked about the budget committee and that Kip Ward’s term is up. Chief Baker was requested to see if Kip would serve for another term.

Public Comment – None

For the Good of the Order

Ron Woodard will be out of the District March 13 – 24.

Ron Woodard adjourned the meeting at 8:00 p.m.

The minutes were taken, transcribed and submitted by Lois Smith, Office Administrator

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 1 Date: 03/09/2016

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Carol Smith		Carol Smith
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the minutes of the 02/10/2016 board meeting, as amended.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Smith	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 2 Date: 03/09/2016

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Carol Smith		Carol Smith
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve payment of all the bills as presented. Danny Curler declared a conflict with Check #26958 as it is for his business.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Smith	X			
Wright	X			
Curler				No vote

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 3 Date: 03/09/2016

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Carol Smith		Carol Smith
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION:

To approve Resolution #2016-02: A resolution regarding an employee's final pay upon separation.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Smith	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 4 Date: 03/09/2016

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
X	Carol Smith		Carol Smith
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve Resolution #2016-03: Resolution to appropriate insurance money to purchase jet ski and rescue board.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Smith	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 5 Date: 03/09/2016

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Carol Smith	X	Carol Smith
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION:

To approve Addendum "C" to Chief Baker's employment contract.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Smith	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	