

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

**Board of Directors Meeting - Minutes
February 14, 2018**

Attendance:

Board Members:

Ron Woodard
Tim Beatty
Jamie Wright
Al Lee
Danny Curler

Staff:

Doug Kerr
Jamie Mason
Rob Dahlman
KrieAnn Kudar
Lois Smith

Guests:

Jeff Griffin – WHA Ins.

Board President Jamie Wright called the meeting of the Board of Directors to order at 4:00 p.m. at the St. Clair Fire Station.

Approval of Minutes

The Board Minutes of 01/10/2018 were presented for approval. Tim Beatty made a motion to approve and Ron Woodard seconded the motion. The motion passed.
(See Motion #1)

The Contract Review Board and Board Meeting Minutes of 01/22/2018 were presented for approval. Tim Beatty made a motion to approve and Ron Woodard seconded the motion. The motion passed.
(See Motion #2)

Payment of Bills

The Board reviewed the monthly financial statements. Tim Beatty made a motion to approve the statements; Ron Woodard seconded the motion. The motion passed.
(See Motion #3)

The bills were presented for payment. Ron Woodard made a motion to approve payment of the bills; Tim Beatty seconded the motion. The motion passed.
(See Motion #3)

BUDGET – no budget items

OLD BUSINESS

1. 2017-18 Audit

The auditor with Pauly Rogers, CPA reviewed the audit with the Board via “go-to-meeting”. After the review, the Board requested that Kathie (and Lois) rewrite the statements Kathie wrote so they could be officially added to the audit. The audit will be on the agenda for the March board meeting for approval.

2. Jeff Griffin with Wilson Heirgood Associates (WHA) reviewed the District’s insurance coverage. Ron Woodard inquired about the crime coverage as the auditor suggested that we have a higher amount. Jeff will check. (Lois will email Jeff a copy of the audit). Jeff also discussed training classes and asked if we would like to host a training here at Station 1600; other districts would be invited to attend. BBQ will be provided by Jeff. More information on this later.

3. Seismic Project

Rob Dahlman updated the Board on the Seismic Project for Station 1200 and Station 1400. He reviewed the needs assessment.

4. Resolution #2018-02

The resolution calling for a Measure Election was presented to the board. Ron Woodard made a motion to approve the resolution; Tim Beatty seconded the motion. The motion passed. (See Motion #4)

There was discussion about forming a committee made up of volunteers, staff, board members, and representatives from the union to discuss items to be on the bond and come up with a timeline, etc.

New Business

1. LOSAP quarterly reports for October, November, December 2017 were presented to the Board for approval. Tim Beatty made a motion to approve the reports; Danny Curler seconded the motion. The motion passed. (See Motion #5)

2. LOSAP Contribution Check

Check #28760 in the amount of \$9,670 to OFDDA was presented for approval. Danny Curler made a motion to approve the check; Tim Beatty seconded the motion. The motion passed. (See Motion #6)

COMMITTEE REPORTS

Building & Grounds

Security Cameras

Chief Kerr updated the Board on the security cameras for Station 1300 and Station 1400. Station 1300 is up and operating; Station 1400 is in the works. Rob Dahlman demonstrated how the cameras interface with the computer. Signs will be put up at both stations about surveillance.

Station Repairs

- Station 1700 – The walls have been patched and painting of the bays has been completed; the entry doors are also finished.
- Station 1600 & 1400 – the entry doors will be completed in the next few weeks.

Equipment & Communications

Radio System

Jamie Mason reported that a check of our entire radio system will be completed soon and recommendations will be given to us.

Staff Reports

Public Relations / Safety

- Jim Kusz's report and the safety committee minutes were included in the board books.
- Doug Kerr reminded the Board that there is no Firefighters' Ham Dinner this year. The Volunteer Association is undecided if they will completely discontinue it or have some other type of fund raiser.

Training

- COCTOA meeting tomorrow to discuss a County-Wide Firefighter Academy in September and plans for a rescue summit.
- Haz-Mat grant was awarded by Chinook Winds in the amount of \$8,000. The Volunteer Association agreed to match the amount. Purchasing of the equipment is in process.
- Review of recent training.
- Discussion of the need for a high line from the training tower to a concrete pad to the west of the tower.
- DPSST will be updating our accreditation soon.

EMS

- Rob Dahlman updated the Board regarding ambulance billings.
- Attended ASRC meeting.
- CM/GC proposal deadline is February 23rd, will review proposals on Monday February 26th at 8:30.
- Submitted AFG grant for SCBA.
- Survey of Station 1400 completed; report not yet received. Survey of Station 1200 will be completed soon.

Chief's Report

Siletz Tribe Annual Contribution

Met with the General Manger and was informed that our letter was received too late as their budget had already been completed. They will contribute the same as they did the prior year. We will make sure our letter is sent to them earlier next budget year, probably in September.

Fire Marshal Position

Nine applications were received; it was narrowed down to six to move forward. However, one of the six removed his application from the process. Panel interviews will be held on Thursday for the five applicants. Scoring will be completed and forwarded to me. I will interview the top two candidates on March 1st.

Highway Billing

We are still working on getting this program going, hopefully by next month.

Grants

- Kudos to Jamie Mason – His grant request from the Siletz Tribe for \$9,500 for haz-mat equipment (\$1,500 is for Depoe Bay Fire).
- Rob Dahlman has submitted for an AFG grant to replace our SCBA equipment (\$357,000). Grants will be awarded in seven to eight months.

Alarm Response – Alarm response was reviewed.

Public Comment – None

For the Good of the Order – Budget Committee Member Kip Ward passed away today. Lois will send a card to the family.

ADJOURNED AT 6:10 p.m.

The minutes were taken, transcribed and submitted by Lois Smith, Office Administrator

Lois Smith

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 1 Date: 02/14/2018

| | | | |
|-----------------|--------------|---------------------|--------------|
| Motion Made By: | | Motion Seconded By: | |
| | Ron Woodard | X | Ron Woodard |
| X | Tim Beatty | | Tim Beatty |
| | Alan Lee | | Alan Lee |
| | Jamie Wright | | Jamie Wright |
| | Danny Curler | | Danny Curler |

MOTION:

To approve 1/10/2018 board minutes, as presented.

| | FOR | AGAINST | ABSTAINED | COMMENTS |
|---------|-----|---------|-----------|--------------|
| Woodard | X | | | |
| Beatty | X | | | |
| Lee | X | | | |
| Wright | X | | | |
| Curler | | | | Arrived late |

RESULTS

| | |
|--------|--------|
| PASSED | FAILED |
| X | |

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 2 Date: 02/14/2018

| Motion Made By: | | Motion Seconded By: | |
|-----------------|--------------|---------------------|--------------|
| | Ron Woodard | X | Ron Woodard |
| X | Tim Beatty | | Tim Beatty |
| | Alan Lee | | Alan Lee |
| | Jamie Wright | | Jamie Wright |
| | Danny Curler | | Danny Curler |

MOTION:

To approve 1/22/2018 Contract Review Board/Board of Directors Meeting minutes, as presented.

| | FOR | AGAINST | ABSTAINED | COMMENTS |
|---------|-----|---------|-----------|--------------|
| Woodard | X | | | |
| Beatty | X | | | |
| Lee | X | | | |
| Wright | X | | | |
| Curler | | | | Arrived late |

RESULTS

| PASSED | FAILED |
|--------|--------|
| X | |

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 3 Date: 02/14/2018

| Motion Made By: | | Motion Seconded By: | |
|-----------------|--------------|---------------------|--------------|
| | Ron Woodard | X | Ron Woodard |
| X | Tim Beatty | | Tim Beatty |
| | Alan Lee | | Alan Lee |
| | Jamie Wright | | Jamie Wright |
| | Danny Curler | | Danny Curler |

MOTION:

To approve the monthly financial reports, as presented.

| | FOR | AGAINST | ABSTAINED | COMMENTS |
|---------|-----|---------|-----------|--------------|
| Woodard | X | | | |
| Beatty | X | | | |
| Lee | X | | | |
| Wright | X | | | |
| Curler | | | | Arrived late |

RESULTS

| PASSED | FAILED |
|--------|--------|
| X | |

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 4 Date: 02/14/2018

| Motion Made By: | | Motion Seconded By: | |
|-----------------|--------------|---------------------|--------------|
| X | Ron Woodard | | Ron Woodard |
| | Tim Beatty | X | Tim Beatty |
| | Alan Lee | | Alan Lee |
| | Jamie Wright | | Jamie Wright |
| | Danny Curler | | Danny Curler |

MOTION:

To approve payment of the bills as listed in the financial reports.

| | FOR | AGAINST | ABSTAINED | COMMENTS |
|---------|-----|---------|-----------|--------------|
| Woodard | X | | | |
| Beatty | X | | | |
| Lee | X | | | |
| Wright | X | | | |
| Curler | | | | Arrived late |

RESULTS

| PASSED | FAILED |
|--------|--------|
| X | |

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 5 Date: 02/14/2018

| Motion Made By: | | Motion Seconded By: | |
|-----------------|--------------|---------------------|--------------|
| | Ron Woodard | X | Ron Woodard |
| | Tim Beatty | | Tim Beatty |
| | Alan Lee | | Alan Lee |
| | Jamie Wright | | Jamie Wright |
| X | Danny Curler | | Danny Curler |

MOTION:

To approve Resolution #2018-02 Calling for a Measure Election and Ballot Title

| | FOR | AGAINST | ABSTAINED | COMMENTS |
|---------|-----|---------|-----------|----------|
| Woodard | X | | | |
| Beatty | X | | | |
| Lee | X | | | |
| Wright | X | | | |
| Curler | X | | | |

RESULTS

| PASSED | FAILED |
|--------|--------|
| X | |

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 6 Date: 02/14/2018

| | | | |
|-----------------|--------------|---------------------|--------------|
| Motion Made By: | | Motion Seconded By: | |
| | Ron Woodard | | Ron Woodard |
| X | Tim Beatty | | Tim Beatty |
| | Alan Lee | | Alan Lee |
| | Jamie Wright | | Jamie Wright |
| | Danny Curler | X | Danny Curler |

MOTION:

To approve the LOSAP quarterly reports for October / November / December 2017.

| | FOR | AGAINST | ABSTAINED | COMMENTS |
|---------|-----|---------|-----------|----------|
| Woodard | X | | | |
| Beatty | X | | | |
| Lee | X | | | |
| Wright | X | | | |
| Curler | X | | | |

RESULTS

| | |
|--------|--------|
| PASSED | FAILED |
| X | |

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 7 Date: 02/14/2018

| Motion Made By: | | Motion Seconded By: | |
|-----------------|--------------|---------------------|--------------|
| | Ron Woodard | | Ron Woodard |
| | Tim Beatty | X | Tim Beatty |
| | Alan Lee | | Alan Lee |
| | Jamie Wright | | Jamie Wright |
| X | Danny Curler | | Danny Curler |

MOTION:

To approve Check #28760 in the amount of \$9,670.00 for the LOSAP quarterly Contributions.

| | FOR | AGAINST | ABSTAINED | COMMENTS |
|---------|-----|---------|-----------|----------|
| Woodard | X | | | |
| Beatty | X | | | |
| Lee | X | | | |
| Wright | X | | | |
| Curler | X | | | |

RESULTS

| PASSED | FAILED |
|--------|--------|
| X | |