

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Board of Directors Meeting February 8, 2017

Minutes

Attendance:

Board Members:

Ron Woodard
Tim Beatty
Jamie Wright
Alan Lee
Danny Curler

Staff:

Doug Kerr
Jamie Mason
Rob Dahlman
Jim Kusz
Lois Smith

Guests: None

Absent:

Don Baker

Board President Tim Beatty called the meeting of the Board of Directors to order at 4:00 p.m. at the St. Clair Fire Station.

Approval of Minutes – Board Meeting

The minutes of the 01/11/2017 board meeting were approved as presented. The motion was made by Ron Woodard and seconded by Jamie Wright. The motion passed.
(See Motion #1 for the voting record.)

Payment of Bills

The bills were presented for payment. Ron Woodard made a motion to approve payment of the bills; Danny Curler seconded the motion. The motion passed.
(See Motion #2 for the voting record.)

Old Business

1. Local Option Levy

Chief Kerr presented the Board with information about a local option levy to hire firefighters. After discussion, Ron Woodard made a motion to approve proceeding with a five-year Local Option Levy to hire 12 firefighters and one EMS Officer. The levy would also include funds to continue the Volunteer Stipend Program and station repairs and maintenance. The amount approved was \$.84 per \$1,000 of assessed value. Danny Curler seconded the motion. The motion passed.

(See Motion #3 for the voting record.)

2. Annexation Survey

The results of the survey were presented to the Board. No action taken at this time.

New Business

1. Auditing Services

The recent RFP for Auditing Services produced only one proposal. The Board asked staff to request proposals again in hopes to obtain more proposals.

2. LOSAP

LOSAP calculations were presented to the Board for the quarter October through December 2016. The Board approved paying \$5.00 per point to those who qualified. The total amount for the quarter is \$13,645.00. Ron Woodard made a motion to approve payment for the LOSAP contributions; Jamie Wright seconded the motion. The motion passed. *(See Motion # 4 for the voting record.)*

Check #278344 in the amount of \$13,645.00 was presented for approval and signatures. Ron Woodard made a motion to approve the check; Danny Curler seconded the motion. The motion passed. *(See Motion #5 for the voting record.)*

3. Donations

There were two donations received in memory of Richard Schroeder (Volunteer Bob Schroeder's brother) in the amount of \$125.00. Tim Beatty made a motion to transfer the donations to the Volunteer Association; Danny Curler seconded the motion. The motion passed. *(See Motion #6 for the voting record.)*

4. 2017-2018 Budget Calendar

The Budget Calendar was presented to the Board with major changes from prior years. This is because of the local option levy election being held on May 16th. The Budget Committee will meet after the election results are received. There will be a couple of meetings on dates that are not the regularly scheduled board meeting dates. Danny Curler made a motion to approve the calendar; Ron Woodard seconded the motion. The motion passed. *(See Motion #7 for the voting record.)*

5. Budget Officer for 2017-2018 Budget

Tim Beatty made a motion to appoint Ron Woodard as the Budget Officer for the budget year 2017-2018; Jamie Wright seconded the motion. The motion passed. (See Motion #8 for the voting record.)

6. Budget Committee Members

It was brought to the attention of the Board that two of the Budget Committee members would not be continuing on the Committee.

- Jerry Palmer – will not be able to continue the third year of his term.
- Tom Correia – will not be able to continue the third year of his term.
- Kip Ward – will continue the next two years of his term.
- Dave Price – would like to serve another 3-year term (the Board would need to appoint him)
- Jerry Cooksey – would like to serve another 3-year term (the Board would need to appoint him)

Staff and Board Members will think about who in the community might be willing to serve on the Budget Committee and report back at the March board meeting.

7. Policy Review – Return-to-Work Policy

The current Return-to-Work Policy was reviewed by staff and found to be inadequate. A draft Restricted Duty Release Policy was reviewed and approved by legal counsel. Danny Curler made a motion to approve the policy; Ron Woodard seconded the motion. The motion passed. (See Motion #9 for the voting record.)

COMMITTEE REPORTS

Building & Grounds

- Doug Kerr gave kudos to Rob Dahlman and Dave McKee for their work preparing the RFP for the roof project at Station 1600. The closing date for receiving proposals will be 2/22/2017. Proposals will be presented at the March board meeting. Lois will make sure that the appropriate legal notice is in the newspaper regarding the Contract Review Committee meeting on March 8.

- Doug Kerr updated the Board regarding the five-year outsourced apparatus inspection process and that funds might need to be moved from contingency to finish the project.
- Ron Woodard asked about the residents of Ballard Acres wanting to park their RVs at Station 1700 when there is flooding in the area. Doug Kerr reported that he is waiting for contact from them to discuss the request further. Nothing is happening at this time.
- Ron Woodard inquired about the security at Station 1300 for the fueling station. Rob Dahlman reported that costs are being gathered.

Equipment & Communications – Nothing to report

Public Relations/Safety

Jim Kusz reported on the items listed in his board report and reminded the Board that the Ham Dinner is on February 19.

Training

Jamie Mason informed the Board that the Recruit Academy Graduation will be on Thursday, February 9th at 6:00 p.m. at Station 1600. Other training information listed in his board report was mentioned.

EMS Report

Rob Dahlman reviewed the items listed in his board report.

Assistant Chief's Report

- Doug Kerr gave Kudos to Jamie Mason for his efforts with the Recruit Academy. He also reviewed alarm responses.
- Ron Woodard mentioned that Chief Baker needs to close out the grant.
- Ron Woodard also mentioned that there are still two old outstanding checks that need to be reviewed. Lois will take care of this.

Chief's Report

Chief Baker left on vacation the day after the January board meeting and just returned this week and now he is ill with the flu.

Public Comment – None

For the Good of the Order

The Firefighters' Ham Dinner was mentioned again.

Tim Beatty adjourned the meeting at 5:50 p.m.

The minutes were taken, transcribed and submitted by Lois Smith, Office Administrator
 NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 1 Date: 02/08/2017

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the minutes of 01/11/2017, as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler			X	Absent last meeting

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 2 Date: 02/08/2017

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve payment of the bills as presented in the financial report.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 3 Date: 02/08/2017

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve the District putting a Local Option Levy on the May 16, 2017 election. The levy will include hiring 12 firefighters, 1 EMS Officer, continuing the Volunteer Stipend Program, and station repairs and maintenance. The amount of the levy will be \$.84 per \$1,000 of assessed value.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 4 Date: 02/08/2017

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the LOSAP report for the quarter October through December 2016 in the amount of \$13,645.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 5 Date: 02/08/2017

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve Check #278344 in the amount of \$13,645.00 for payment of the LOSAP points.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 6 Date: 02/08/2017

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve transferring \$125 in donations (in memory of Richard Schroeder) to the Volunteer Association.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 7 Date: 02/08/2017

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION:

To approve the Budget Calendar for 2017-2018 budget year.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 8 Date: 02/08/2017

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright	X	Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve nominating Ron Woodard as the Budget Officer for 2017-2018 budget year.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard			X	
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: Date: 02/08/2017

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION:

To approve a Policy change/update to Section 8. 6. F. – Restricted Duty Release.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

APPROVED