

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

**Board of Directors Workshop Meeting - Minutes
January 23, 2019**

***** NOT YET APPROVED *****

Attendance:

Board Members:

#1 – Ron Woodard
#2 – Tim Beatty
#3 – Alan Lee
#4 – Jamie Wright
#5 – Danny Curler

Staff:

Fire Chief Doug Kerr
Division Chief Jamie Mason
Division Chief Rob Dahlman
Fire Marshal Ed Ulrich
Capt. Jim Kusz
Office Admin/HR Lois Smith

Guests:

Lt. Loren Nordyke
FF Jeff Cutler
Capt. Dave Moorman
John Stein - SDAO

Board President Jamie Wright called the workshop board meeting to order at 4:00 p.m.

Public Comments

President Jamie Wright called for public comments. A volunteer stated that they had no comments yet.

Old Business

CM/GC Contract – GMP Amendments

DC Dahlman reviewed the amendments from Emerick Construction with the Board and explained what was needed. The GMP amendments are as follows:

Station 1400 Seismic Oceanlake \$ 741,782
Station 1400 Remodel \$2,972,593

Danny Curler made a motion to authorize the Board President to execute the two amendments as presented. Ron Woodard seconded the motion. The motion passed. (Motion #1)

There was discussion regarding who can sign future documents (for this project only) and the dollar amount. Ron Woodard made a motion to approve the following limits and

who can sign the documents (change orders and prices); Danny Curler seconded the motion. (Motion #2)

Amounts up to \$10,000	Board President <u>and</u> DC Rob Dahlman
Amounts between \$10,001 and \$25,000	Board President <u>and</u> Board Treasurer
Amounts over \$50,000	Needs to be approved by the Board

New Business

Payroll Change – GUSTO

Chief Kerr explained to the Board the requested change to be made to the processing of payroll. According to the accountant who does the District's payroll, using GUSTO will pay for itself in savings over the course of the year by increasing efficiency. Also, staff will have access to their payroll records on line.

Tim Beatty made a motion to approve moving forward with this new program; Al Lee seconded the motion. The motion passed. (Motion #3) Al Lee signed the paperwork which will be taken to the bank tomorrow.

Fire Chief Position

Danny Curler reported that he had a conversation with Depoe Bay Fire's Fire Chief and that they are willing to sit down and discuss the possibility of having an intergovernmental agreement (190) between the two districts.

There was discussion among the board members, staff, and volunteers who were present. There was discussion about a possible merger in the future if this intergovernmental agreement was successful.

John Stein (SDAO) recommended hiring an internal interim chief for three months while an agreement could be worked out. There were comments made that the Depoe Bay Fire Directors have already discussed this topic and are in favor.

Danny Curler made a motion to open discussions with Depoe Bay Fire to enter into a 190 intergovernmental agreement. Ron Woodard seconded the motion. The motion passed. (Motion #4)

Danny Curler will make contact with Depoe Bay Board of Directors regarding an agreement. There were comments that an agreement could probably be reached very soon and that an interim chief would not be necessary.

This will be a topic of discussion and possible signing of an intergovernmental agreement at the February 13th board meeting.

John Stein indicated that SDAO will put the application process on hold for three months. SDAO will contact all applicants and relay to them that the process is on hold for now.

NOTE: The Executive Session that was scheduled to review applicants for the position of Fire Chief was not held at this time.

ADJOURNED AT 5:15 p.m.

The minutes were taken, transcribed and submitted by

Lois Smith

Office Administrator

North Lincoln Fire & Rescue District #1

NORTH LINCOLN FIRE & RESCUE DISTRICT #1
 Motion and Voting Record

Motion: 1 Date: 01/23/2019

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION:

To authorize the Board President to execute the two amendments as presented

Station 1400 Seismic Oceanlake \$ 741,782
 Station 1400 Remodel \$2,972,593

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 2 Date: 01/23/2019

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve the following limits and who can sign the documents (change orders and prices)

Amounts up to \$10,000	Board President <u>and</u> DC Rob Dahlman
Amounts between \$10,001 and \$25,000	Board President <u>and</u> Board Treasurer
Amounts over \$50,000	Needs to be approved by the Board

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 3 Date: 01/23/2019

Motion Made By:		Motion Seconded By:	
	Ron Woodard		Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee	X	Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve changing the payroll process using GUSTO.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 4 Date: 01/23/2019

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION:

To approve opening discussions with Depoe Bay Fire to enter into a 190 intergovernmental agreement.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	