

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Board of Directors Meeting - Minutes January 10, 2018

Attendance:

Board Members:

Ron Woodard
Tim Beatty
Danny Curler
Jamie Wright
Al Lee

Staff:

Doug Kerr
Jamie Mason
Rob Dahlman
KrieAnn Kudar
Jim Kusz
Lois Smith

Guests:

Rick Beasley – News Times

Board President Jamie Wright called the meeting of the Board of Directors to order at 4:00 p.m. at the St. Clair Fire Station. The Contract Review Board was opened.

Contract Review Board

Rob Dahlman updated the Board regarding the CM/GC (Construction Manager/General Contractor) process and reviewed information received from legal. There will be a Public Hearing and a Joint Meeting of the Contract Review Board and the Board of Directors on Monday, January 22, 2018 at 4:00 p.m.

Rob Dahlman informed the Board that the Geo Tech agreement for the drilling has been signed by Chief Kerr and the drilling is being done at both stations.

The Contract Review Board was closed at 4:15 p.m.

Approval of Minutes

The Board Minutes of 12/13/2017 were presented for approval. Ron Woodard made a motion to approve and Danny Curler seconded the motion. The motion passed.
(See Motion #1)

Payment of Bills

The Board reviewed the monthly financial statements. Tim Beatty made a motion to approve the statements; Ron Woodard seconded the motion. The motion passed.
(See Motion #2)

The bills were presented for payment. Danny Curler stated he had a conflict with Checks #28611 and #28648 which were for his business. Ron Woodard made a motion to approve payment of the bills; Tim Beatty seconded the motion. The motion passed. (See Motion #3)

BUDGET

Budget Calendar

The Budget Calendar for 2018/2019 was presented to the Board for approval. Danny Curler made a motion to approve the calendar, as amended. Ron Woodard seconded the motion. The motion passed. (See Motion #4)

Transfer of \$140,000

When the 2017/2018 budget was prepared, money was budgeted in Account 5586 for six firefighter wages, but only three were hired. Therefore, there is too much money in this account. The amount budgeted in Account 5570 for firefighter overtime was not enough. Therefore, it was requested that \$140,000 be transferred from Account 5586 to Account 5570. Ron Woodard made a motion to approve the transfer; Danny Curler seconded the motion. The motion passed. (See Motion #5)

OLD BUSINESS

Seismic Upgrade Project

Chief Kerr and Rob Dahlman updated the Board on the project. There was discussion about possible remodeling of Station 1400. Prices will be obtained from Mackenzie on the remodeling so the Board can decide which options to choose.

Rob Dahlman discussed ways that Mackenzie could assist the District with the election. Recommendations will be presented at the 1/22/2018 meeting.

New Business - None

COMMITTEE REPORTS

Building & Grounds

Chief Kerr informed the Board on the following:

- Water leak at Station 1500 has been resolved; the leak was in the irrigation system.
- Discussion on the ladder truck repair; refund received for half the cost.
- Matching grant for the security system at Station 1300 and Station 1400.
- Apparatus maintenance update.
- Confined Space Prop at Station 1600 finalized. Kudos to Jamie Mason.

Equipment & Communications - None

Staff Reports

Public Relations / Safety

- Jim Kusz reviewed the numerous projects that Support Services have completed.
- He also reported that he is currently working on a revised, updated Tsunami Plan.

Training

DC Jamie Mason reported on the following:

- COCTOA meetings will be rotating to different locations in the county.
- Working on putting together a Tech Rescue Summit with five different technical rescue classes to be hosted by NLFR this coming summer.
- Working on a proposal to create a county-wide Fire Academy to be held twice a year.
- NLFR Academy starting in February; will have another one in September.
- Fire Officer Course is taking place currently using a digital classroom; there are 36 individuals attending around the county.
- HazMat grant has been submitted.
- Discussion on the Drone Program.
- There have been numerous DPSST certifications earned recently.

EMS – Rob Dahlman informed the Board regarding the following:

- PacWest transports – update
- AEDs for Station 1400 and 1600 for public access have been received and installed in the lobby areas at both stations.
- Submitted reimbursement requests on the SAFER grant and the Seismic Grant.
- Beginning to write a grant for SCBAs.
- ORPIN contract renewed; there will soon be a class for staff to attend about how the program works.

Chief's Report

Tax Anticipation Loan Payment

Chief Kerr will have information at the next board meeting regarding if there are any advantages of paying off the loan before the due date this coming June.

Chinook Winds Casino / Confederated Tribes of Siletz Indians

Received a phone call, after our annual letter, requesting additional information, specifically our call volume.

Highway Billings

Still working on the possibility of contracting with EF Recovery to process our highway billings. Will be contacting other fire districts who are working with this company.

Alarm Response

Updated the Board on alarm response.

Ham Dinner

The Volunteer Association will be discussing/voting on whether or not to continue with the Ham Dinner.

Fire Marshal Position

The application period closes on 1/26/2018. So far, one application has been received.

Public Comment – None

For the Good of the Order - None

ADJOURNED AT 5:40 p.m.

*The minutes were taken, transcribed and submitted
by Lois Smith, Office Administrator*

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 1 Date: 01/10/2018

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve 12/13/2017 minutes, as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 2 Date: 01/10/2018

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
X	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve the monthly financial reports, as presented.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 3 Date: 01/10/2018

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty	X	Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler		Danny Curler

MOTION:

To approve payment of the bills as listed in the financial reports. Danny Curler declared a conflict with Checks #28611 and #28648 as the checks were for his business.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler			X	

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 4 Date: 01/10/2018

Motion Made By:		Motion Seconded By:	
	Ron Woodard	X	Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
X	Danny Curler		Danny Curler

MOTION:

To approve the 2018/2019 budget calendar, as amended.

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	

NORTH LINCOLN FIRE & RESCUE DISTRICT #1

Motion and Voting Record

Motion: 5 Date: 01/10/2018

Motion Made By:		Motion Seconded By:	
X	Ron Woodard		Ron Woodard
	Tim Beatty		Tim Beatty
	Alan Lee		Alan Lee
	Jamie Wright		Jamie Wright
	Danny Curler	X	Danny Curler

MOTION:

To approve the transfer of \$140,000 from Account 5586 (firefighter wages) to Account 5570 (firefighter overtime).

	FOR	AGAINST	ABSTAINED	COMMENTS
Woodard	X			
Beatty	X			
Lee	X			
Wright	X			
Curler	X			

RESULTS

PASSED	FAILED
X	